

LICENSING COMMITTEE

Thursday, 24 May 2018 at 7.00 p.m.

Committee Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove
Crescent, London, E14 2BG

The meeting is open to the public to attend.

Members:

Ward Represented

Membership to be confirmed at Full
Council on 23rd May 2018

[The quorum for this body is 3 Members]

Contact for further enquiries:

Simmi Yesmin. Senior Democratic Services Officer,
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG
Tel: 020 7364 4120
E-mail: simmi.yesmin@towerhamlets.gov.uk
Web: <http://www.towerhamlets.gov.uk/committee>

Scan this code for
an electronic
agenda:



Public Information

Attendance at meetings.

The public are welcome to attend meetings of the Committee. However seating is limited and offered on a first come first served basis.

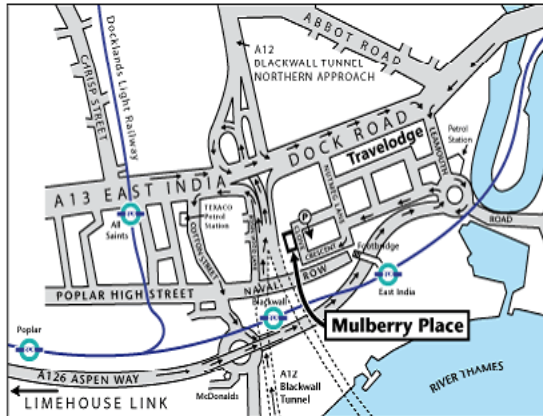
Audio/Visual recording of meetings.

Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

Mobile telephones

Please switch your mobile telephone on to silent mode whilst in the meeting.

Access information for the Town Hall, Mulberry Place.



Bus: Routes: D3, D6, D7, D8, 15, 108, and 115 all stop near the Town Hall.

Docklands Light Railway: Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place

Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

Tube: The closest tube stations are Canning Town and Canary Wharf.

Car Parking: There is limited visitor pay and

display parking at the Town Hall (free from 6pm)

If you are viewing this on line: (http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx)

Meeting access/special requirements.

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officers shown on the front of the agenda.



Fire alarm

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and to the fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, otherwise it will stand adjourned.

Electronic agendas reports and minutes.

Copies of agendas, reports and minutes for council meetings can also be found on our website from day of publication.

To access this, click www.towerhamlets.gov.uk/committee and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, Apple and Android apps.



QR code for smart phone users

APOLOGIES FOR ABSENCE

1. APPOINTMENT OF VICE-CHAIR

To receive nominations for the appointment of the Vice-Chair for the municipal year 2018-2019.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (Pages 5 - 8)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.

	PAGE NUMBER	WARD(S) AFFECTED
3. MINUTES OF THE PREVIOUS MEETING(S)		
	9 - 12	
To confirm the minutes of the meeting of the Licensing Committee held on 15 th March 2018 as an accurate record of the proceedings.		
4. ITEMS FOR CONSIDERATION		
4 .1 Licensing Committee, Terms of Reference, Membership, and Quorum	13 - 20	All Wards
4 .2 Establishment of Licensing Sub Committees, Terms of Reference & Meeting Dates	21 - 26	All Wards
4 .3 London Local Authorities Act 1991 - Application for a New Special Treatment Licence for Health and Beauty Centre, 1 Gunthorpe Street, London, E1 7RG	27 - 128	Spitalfields & Banglatown

Next Meeting of the Licensing Committee

Tuesday, 4 September 2018 at 6.30 p.m. to be held in The Council Chamber, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

This page is intentionally left blank

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer, Tel 020 7364 4800

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

This page is intentionally left blank

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE LICENSING COMMITTEE

HELD AT 6.30 P.M. ON THURSDAY, 15 MARCH 2018

C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG

Members Present:

Councillor Rajib Ahmed (Chair)
Councillor Peter Golds (Vice-Chair)
Councillor Dave Chesterton
Councillor Candida Ronald

Apologies

Councillor Khales Uddin Ahmed
Councillor Suluk Ahmed
Councillor Shah Alam
Councillor Andrew Cregan
Councillor Harun Miah
Councillor Md. Maium Miah
Councillor Joshua Peck
Councillor Rachael Saunders
Councillor Shiria Khatun

Officers Present:

Natalie Thompson	–	(Environmental Health Officer)
David Wong	–	(Legal Services)
Simmi Yesmin	–	(Senior Committee Officer, Democratic Services)

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

There were no declarations of discloseable pecuniary interest.

2. MINUTES OF THE PREVIOUS MEETING(S)

The minutes from the previous meeting held on 14th December 2018 were agreed as a correct record of the proceedings.

3. ITEMS FOR CONSIDERATION

3.1 London Local Authorities Act 1991 Application for an increase in the Special Treatment Licence Fee

Ms Natalie Thompson, Principal Environmental Health Officer introduced the report which detailed the review which took place with regards to licence fees that could be set locally. It was noted that the fees under consideration were those for Massage and Special Treatments.

Ms Thompson explained the rationale behind the proposed licence fee increases and explained that fee increases were set at values that would enable the Council to recover the administrative and enforcement cost associated with the relevant licences. She also explained that where a business operated a selection of beauty treatments and intense pulse light laser treatment, only the higher fee of the two would be payable.

It was noted that the CPI of 2.9% has been added to the licence fee as agreed by the Licensing Committee last year. When adding the increase of CPI, the Massage and Special Treatment licence fee increased from £328.40 to £338.00 and the Intense Pulse Light licence increased from £528.40 to £544.00.

In response to questions from Members the following was noted;

- That all fees were non-refundable once an application had been submitted due to the commencement of processing the licence, and this was the same as last year.
- That next year's fees report should include a benchmarking exercise in order to compare LBTH to other neighbouring boroughs.
- That recommendation 4 in the report makes reference to 'performing animal registrations' this was an error and required deletion of those words.

RESOLVED

The Members of the Licensing Committee **AGREED**

1. That the fee for Massage and Special Treatment licences, including Intense Pulse Light laser treatment, be increased by CPI 2.9% raising Massage and Special Treatment Licences from £328.40 to £338.00 and Intense Pulse Light laser treatment licences from £528.40 to £544.00
2. That where a business operates a selection of beauty treatments and Intense Pulse Light laser treatment, that only the higher fee is payable.
3. That all fees are non- refundable once an application has been submitted, due to the commencement of processing the licence.

4. That these fees will commence on 1 April 2018 and will apply to all new and renewed licences applications and variation applications received on or after that date.

3.2 The Tattoo Collective 2018 and the Tattoo Convention 2018

Ms Natalie Thompson, Principal Environmental Health Officer introduced the report which requested Members to increase the current special treatment licence fee for two annual events. The Tattoo Collective and The Tattoo Convention. It was noted that The Tattoo Collective was a 2 day event on at The Old Truman Brewery on the 17th and 18th March 2018 and the Tattoo Convention was a 3 day event, due to take place at Tobacco Dock in September 2018. The events involved Tattooists from around the world providing tattoos to members of the public over the event days. A special treatment licence is required for the premises for both events. An increase in the licensing fee is requested, to ensure cost recovery of the work involved prior to the event liaise with the organiser to assess their plans and risk assessments and arrangements for infection control leading up to the event.

It was also noted that if the licence is issued a separate enforcement fee will then be charged to recover costs in order to carry out the relevant checks, inspections, and if needed, corrective actions to ensure that the events are safe and the risk associated with blood borne viruses are managed.

RESOLVED

The Members of the Licensing Committee **AGREED**

1. That the application fee for a massage and special treatment licence for 2018 Tattoo Collective event be set at £1647.
2. That should the licence for the Tattoo Collective be issued, a separate enforcement fee of £602 be charged.
3. That the application fee for a massage and special treatment licence for the 2018 Tattoo Convention event be set at £2043.
4. That should the licence for the Tattoo Convention be issued, a separate enforcement fee of £967 be charged.

3.3 Update in relation to Prosecutions and Appeals - Quarters 1-3 2017/2018

Mr David Wong, Senior Prosecution Lawyer introduced the report detailing the completed licensing related Prosecutions and Appeals for Quarter 1-3 (2017-2018).

Mr Wong referred Members to the tables of information detailed at 3.4 of the report which set out the case details and the outcomes achieved.

Following a short discussion Members of the Committee noted the progress being made in relation to the number of prosecutions undertaken by the Licensing Enforcement Team, however suggested that a future update report shows the costs that are incurred by the Local Authority in pursuing these cases against the costs that are ordered by the Court as payable by the defendants.


Members welcomed the report, and noted the results of the prosecution and appeals detailed in the report.

RESOLVED

That the report be noted.

The meeting ended at 7.05 p.m.

Chair, Councillor Rajib Ahmed
Licensing Committee

Non-Executive Report of the: Licensing Committee 24 th May 2018	 TOWER HAMLETS
Report of: Asmat Hussain, Monitoring Officer and Corporate Director Governance	Classification: Unrestricted
Licensing Committee, Terms of Reference, Membership, and Quorum	

Originating Officer(s)	Simmi Yesmin, Senior Committee Officer
Wards affected	All wards

Executive Summary

This report sets out the Terms of Reference, Membership, and Quorum of the Licensing Committee and the Schedule of Dates for the Municipal Year 2018/2019 for Members' information.

Recommendations:

The Licensing Committee is recommended to:

1. Note its Terms of Reference, Membership, and Quorum as set out in Appendices 1 to this report.

1. REASONS FOR THE DECISIONS

- 1.1 This report is for the information of the Committee and no specific decisions are required.

2. ALTERNATIVE OPTIONS

- 2.1 Not applicable to noting reports.

3. DETAILS OF THE REPORT

- 3.1 At the Annual Meeting of the Full Council to be held on 23rd May 2018, Council will have re-established the Licensing Committee and will have delegated to this body, a range of duties and responsibilities relating to the licensing function in accordance with relevant legislation.
- 3.2 It is traditional that following the Annual Meeting of the Full Council at the start of the Municipal Year, at which various committees are established, that those committees note their terms of reference for the forthcoming Municipal Year.
- 3.3 Council, on 23rd May 2018, agreed a schedule of dates for Committees/ Panels for the Municipal Year 2018/2019. For the convenience of the Licensing Committee Member, the programme for considering the renewal of licences for Sex Entertainment Venues (SEV's) has been included in the schedule. The dates agreed for the Licensing Committee are as follows:-
- 24 May 2018
 - 04 September 2018 (SEV)
 - 11 September 2018 (SEV)
 - 13 September 2018
 - 13 December 2018
 - 14 March 2019
- 3.4 It may be necessary to convene additional meetings of the Committee should urgent business arise. Officers will keep the position under review and consult with the Chair and Members as appropriate.
- 3.5 Meetings of the Licensing Committee are scheduled to take place at 6.30pm in the Town Hall, Mulberry Place in accordance with the programme of meetings. Licensing Sub Committee also start at 6.30pm as this gives all parties reasonable time to attend and also allows potentially long meetings to end at a reasonable time.

4. EQUALITIES IMPLICATIONS

- 4.1 In drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

5. OTHER STATUTORY IMPLICATIONS

- 5.1 There are no specific statutory implications arising from this noting report.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 There are no specific financial implications arising from the contents of this report.

7. COMMENTS OF LEGAL SERVICES

- 7.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 23rd May 2018.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Terms of Reference, Quorum and Membership of the Licensing Committee

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None

Officer contact details for documents:

N/A

This page is intentionally left blank

Membership: Fifteen (15) Members of the Council. No substitute members may be appointed for this committee	
Functions	Delegation of Functions
1. To oversee the discharge of all licensing functions of the Council as the licensing authority under the Licensing Act 2003 and the Gambling Act 2005, except the determination of the Council's Statement of Licensing Policy and the publication of that Statement under either Act	The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine any applications for licenses not specifically reserved to the Licensing Committee by these terms of reference
2. To establish Sub-Committees to consider and determine matters under the Licensing Act 2003 regarding personal licences, premises licences, club premises certificates, provisional statements, variation of the designated premises supervisor, interim authorities, objections to temporary event notices and any applications requiring a hearing under the Licensing Act 2003 and to determine matters under the Gambling Act 2005 regarding premises licenses, provisional statements, variations of premises licenses, transfers of premises licenses, reviews of premises licenses and any applications requiring a hearing under the Act	The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame
3. To consider the Council's statement of licensing policy under either the Licensing Act 2003 or the Gambling Act 2005	None
4. To resolve not to issue a casino premises licence pursuant to section 166 Gambling Act 2005	None
5. To consider and determine matters under Section 2 of and Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (as amended) regarding the control of sex establishments within the Borough	The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame

<p>6. To consider and determine matters under London Local Authorities Act 1991 in respect of premises providing or wishing to provide special treatments within the borough where objections have been received and not withdrawn</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>
<p>7. To consider and determine all other Licensing and Registration Functions not specified in 1 to 6 above and which are set out in Part 3.1.1.2 B; Local Choice, Local Act Functions which are set out in Part 3.1.2; and Other Local Choice Functions which are set out in Part 3.1.3 of the Constitution where the Function has been specifically delegated to the Licensing Committee</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to consider and determine all applications for licences where no objections have been received or the objections have been withdrawn within the appropriate time frame</p>
<p>8. To determine fees and charges for the issue, approval, consent, license, permit or other registration in respect of Licensing and Registration Functions as set out in Part 3.1.1.2 B; Local Choice, Local Act Functions which are set out in Part 3.1.2; and Other Local Choice Functions which are set out in Part 3.1.3 of the Constitution for which the Committee has responsibility</p>	<p>The Corporate Director, Place (or any officer authorised by him/her) has the authority to determine fees for premises licences in respect of gambling</p>
<p>Quorum: Three (3) Members of the Committee</p>	


Licensing Committee Meeting Dates 2018-19

- 24 May 2018
- 04 September 2018 (SEV renewal)
- 11 September 2018 (SEV renewal)
- 13 September 2018
- 13 December 2018
- 14 March 2019

LICENSING COMMITTEE
(Fifteen members of the Council) (No substitutes permitted)

<i>Labour Group (14)</i>	<i>Conservative Group (1)</i>	<i>Ungrouped (0)</i>
TBC	TBC	N/A

This page is intentionally left blank

<p>Non-Executive Report of the:</p> <p>Licensing Committee</p> <p>24 May 2018</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Asmat Hussain, Monitoring Officer and Corporate Director, Governance</p>	<p>Classification: Unrestricted</p>
<p>Establishment of Licensing Sub Committees, Terms of Reference & Meeting Dates</p>	

Originating Officer(s)	Simmi Yesmin, Senior Committee Officer
Wards affected	All wards

Executive Summary

The purpose of this report is to establish the Licensing Sub Committees, note it's Terms of Reference, Meeting Dates, and appoint Licensing Sub Committee Chairs

Recommendations:

The Licensing Committee is recommended to:

1. Note the Licensing Sub Committee's Terms of Reference and Schedule of meetings attached as Appendix 1 to this report.
2. Agree to the establishment of Licensing Sub Committees to determine applications where representations have been made.
3. Determine how many Licensing Sub Committee Chairs to appoint

1. REASONS FOR THE DECISIONS

- 1.1 This report asks the Licensing Committee to note the terms of reference and meeting dates agreed by Full Council, agree to the establishment of Licensing Sub Committees to consider applications with representations in accordance with the Licensing Act 2003 and consider the appointment of Licensing Sub Committee Chairs.

2. ALTERNATIVE OPTIONS

- 2.1 Not applicable

3. DETAILS OF THE REPORT

- 3.1 In accordance with the Licensing Act 2003, Full Council at its meeting held on 23rd May 2018 established a Licensing Committee consisting of 15 Members with powers to appoint Sub Committees to consider and determine Licensing applications.
- 3.2 The Licensing Act 2003 allows a Sub Committee to consist of three Members and the quorum for Sub Committees is also three Members. It is therefore imperative that Members commit to attending Sub-Committee meetings they are appointed to.
- 3.3 The previous Licensing Committee agreed that all Members of the Licensing Committee would be eligible to serve on its Sub Committees and appointed specific Members of the Committee to Chair Sub Committee meetings.
- 3.4 Proportionality rules do not apply to Licensing Sub Committees; a Sub Committee can be constituted with one named Chair and any other two Members. (Wherever possible, and in line with Licensing Guidance, Members will not be asked to consider applications for premises within their Ward).
- 3.5 Although Council has approved a schedule of dates for Licensing Sub Committee meetings, it may be necessary to alter these dates and/or arrange additional meetings depending on the number of applications which require a hearing.
- 3.6 Members are also asked to note the Terms of Reference and the Schedule of Licensing Sub Committee meetings (attached as Appendix 1 to this report)

4. EQUALITIES IMPLICATIONS

- 4.1 In drawing up the schedule of dates, consideration was given to avoiding school holiday dates and known dates of religious holidays and other important dates where at all possible.

5. OTHER STATUTORY IMPLICATIONS

- 5.1 There are no specific statutory implications arising from this report.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 There are no specific financial implications arising from the proposals within this report. Any costs associated with member attendance and other allowances will be contained within existing budgets.

7. COMMENTS OF LEGAL SERVICES

- 7.1 Section 6 of the Licensing Act 2003 ("the 2003 Act") provides that each Licensing Authority must establish a Licensing Committee consisting of at least ten, but not more than fifteen, members of the authority.
- 7.2 The overwhelming majority of contested licence applications will be heard by Licensing Sub Committees. Pursuant to section 9(1) of 2003 Act, a Licensing Committee may establish one or more sub-committees consisting of three members of the committee. Section 10 of the 2003 Act then allows for the Licensing Committee to arrange for its functions relating to contested hearings to be delegated to the sub committees. In order that the Council can deal with the potential large number of contested applications it will be preferable if the Licensing Committee does delegate this function. Further, due to the nature of the hearing Regulations, Sub Committees will be better able to consider applications much more quickly than the main Licensing Committee.
- 7.3 The delegation of functions not only applies to licensing authority functions under the 2003 Act but also to licensing authority functions under the Gambling Act 2005 ("the 2005 Act"). Section 154(1) of the 2005 Act provides that licensing authority functions under that part of the 2005 Act (that is part 8) are delegated to a Licensing Committee of the licensing authority established under section 6 of the 2003 Act. Section 154(3) of the 2005 Act provides that section 10 of the 2003 Act applies in relation to functions delegated to the Licensing Committee by virtue of section 154(1) of the 2005 Act.
- 7.4 As the Sub Committee is appointed pursuant to the powers in Section 9 of the Licensing Act 2003, then it is not classed as an advisory or an ordinary Committee/Sub Committee of the Council. Further, as the Sub Committee does not fall within one of the other named categories of bodies for the purposes of section 15 of and schedule 1 to the Local Government and Housing Act 1989 then the Sub Committees do not have to reflect the political makeup of the Council and therefore the proportionality principles do not apply.
- 7.5 Finally, as to the Licensing Committee, section 9(3) of the Licensing Act 2003 gives power to the Licensing Committee, subject to any Regulations made by

Government, that the Committee may regulate its own procedure and that of its Sub Committees.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

- Appendix 1 – Terms of Reference, Schedule of Dates for the Licensing Sub Committees

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None

Officer contact details for documents:

- N/A

LICENSING SUB COMMITTEE 2018-19


TERMS OF REFERENCE

1. The Licensing Sub Committee will consist of 3 Members of the Licensing Committee and the quorum of the Sub Committee shall be 3 Members.
2. The Sub Committee(s) shall consider applications submitted in accordance with the requirements of the Licensing Act 2003, including:
 - i) Determination of applications for a premises licence where representations have been made (Section 18(3) of the Licensing Act 2003)
 - ii) Determination of applications for provisional statements where representations have been made (Section 31(3) of the Licensing Act 2003)
 - iii) Determination of applications to vary a premises licence where representations have been made (Section 35(3) of the Licensing Act 2003)
 - iv) Determination of applications to vary a premises licence to specify an individual as premises supervisor following police objection (Section 39(3) of the Licensing Act 2003)
 - v) Determination of applications for transfer of a premises licence following police objection (Section 44(5) of the Licensing Act 2003)
 - vi) Consideration of police objection made to interim authority notice (Section 48(3) of the Licensing Act 2003)
 - vii) Determination of applications for a review of a premises licence (Section 52(2) of the Licensing Act 2003)
 - viii) Determination of interim steps pending summary review (Section 53A(2)(a) or 53B Licensing Act 2003)
 - ix) Determination of applications for club premises certificate where representations have been made (Section 72(3) of the Licensing Act 2003)
 - x) Determination of applications to vary a club premises certificate where representations have been made (Section 85(3) of the Licensing Act 2003)
 - xi) Determination of applications for review of a club premises certificate (Section 88(3) of the Licensing Act 2003)
 - xii) Determination of counter notice following objection to a temporary event notice (Section 105(2) of the Licensing Act 2003)

- xiii) Determination of applications for grant of a personal licence following police objection (Section 120(7) of the Licensing Act 2003)
- xiv) Determination of personal licence where convictions come to light after the grant or renewal of the personal licence (Section 124(4) of the Licensing Act 2003)
- xv) Determination of the review of a premises licence following a closure order (Section 167(5) of the Licensing Act 2003)

MEETING DATES

- 5th June 2018
- 19th June 2018
- 10th July 2018
- 24th July 2018
- 31st July 2018
- 21st August 2018
- 18th September 2018
- 2nd October 2018
- 16th October 2018
- 30th October 2018
- 13th November 2018
- 27th November 2018
- 29th November 2018
- 4th December 2018
- 8th January 2019
- 22nd January 2019
- 5th February 2019
- 19th February 2019
- 5th March 2019
- 19th March 2019
- 2nd April 2019
- 16th April 2019
- 30th April 2019
- 7th May 2019
- 21st May 2019 (provisional)

<p>Non-Executive Report of the:</p> <p>Licensing Committee</p> <p>24th May 2018</p>	 <p>TOWER HAMLETS</p>
<p>Report of: David Tolley, Head of Environmental Health and Trading Standards, Directorate of Place</p>	<p>Classification: Unrestricted</p>
<p>London Local Authorities Act 1991 Application for a New Special Treatment Licence for Health and Beauty Centre, 1 Gunthorpe Street, London, E1 7RG</p>	

Originating Officer(s)	Lekan Olomo Health and Safety Officer
Wards affected	Spitalfields and Banglatown

1. Summary

Applicant:	Healthy Paradise Limited
Name and Address of Premises:	Health and Beauty Centre 1 Gunthorpe Street London E1 7RG
Licence sought:	A Special Treatment Licence under The London Local Authorities Act 1991
Objectors:	Dr L Messias Craig Hutchinson Diana Hughes Daron Pike Zeta Azevedo

2. Recommendations:

The Licensing Committee is recommended to consider the application and objections then adjudicate accordingly.

3. Background

- 3.1 This is an application made on the 26th February 2018 for a new special treatment licence under Section 6 (2) of the London Local Authorities Act 1991 for Health and Beauty Centre, 1, Gunthorpe Street, E1 7RG. A copy of the first application can be found at **Appendix 1**. This application was incomplete and another application was then submitted. A copy of the revised application can be found at **Appendix 2**.
- 3.2 A licence from the Council is required for the use of a premises as an establishment for special treatments. An establishment for special treatment is defined in the Act as any premises in the borough used, intended to be used or represented as being used for the reception or treatment of persons requiring massage, manicure, acupuncture, tattooing, cosmetic piercing, chiropody, light, electric or other special treatment of a like kind or vapour, sauna or other baths.
- 3.3 Planning permission is granted for the use of the premises as *sui generis* with operating hours from 08:00 until 20:00.
- 3.4 The current application is to permit the premises to operate as an establishment for special treatments offering Body Massage, Indian Head Massage, Facials, Aromatherapy, Spray Tanning, Semi Permanent Make Up and Stone Therapy.
- 3.5 Exemption has been sought from condition 12 of the standard Special Treatment Licence Conditions. This states that unless otherwise expressly permitted by the Council when a treatment is given or is being received to any part of the body other than the neck and head or feet and legs below the knee or hands and arms and is not being so given by a fully qualified physiotherapist or other person entered on the register of the appropriate professional organisation whose qualifications have been approved by the Council, the treatment may be given only to persons of the same sex as the person giving the treatment and persons of the opposite sex shall not be present.
- 3.6 If members are minded to grant this application they are requested to delegate authority to the Council to determine what treatments will be licensed based on qualification(s) of the therapists and suitable equipment provided at the premises. This is because the premises has yet to demonstrate that they have the correct equipment and trained therapists to safely carry out all special treatments applied for within their application.

4. Legal Powers and Advice

- 4.1 Licences are granted subject to standard conditions.
- 4.2 The Standard Conditions of the London Borough of Tower Hamlets made under the London Local Authorities Act 1991, Section 10 (1). It is the duty of any licence holder to be aware of and abide by those conditions. A copy of the standard conditions can be found at **Appendix 3**.

- 4.3 The council has made Regulations for annual special treatment licences under section 10 (1) of the London Local Authorities Act 1991. These are available at **Appendix 4**.
- 4.4 Under the London Local Authorities Act 1991 the borough may refuse to grant a licence on the following grounds
- (a) the premises are not structurally suitable for the purpose;
 - (b) there is a likelihood of nuisance being caused by reason of the conduct, management or situation of the premises or the character of the relevant locality or the use to which any premises in the vicinity are put;
 - (c) the persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment could be reasonably regarded as not being fit and proper persons to hold such a licence;
 - (d) the persons giving the special treatment are not suitably qualified;
 - (e) the premises have been or are being improperly conducted;
 - (f) the premises are not provided with satisfactory means of lighting, sanitation and ventilation;
 - (g) the means of heating the premises are not safe;
 - (h) proper precautions against fire on the premises are not being taken;
 - (i) they are not satisfied as to the safety of equipment used in the special treatment or as to the manner in which the treatment is to be given;
 - (j) they are not satisfied as to the safety of the special treatment to be given;
 - (k) satisfactory means of escape in case of fire and suitable means for fighting fire are not provided on the premises;
 - (l) the applicant has, within the period of five years immediately preceding the application to the borough council, been convicted of an offence under this Part of this Act;
- 4.5 Legislation provides that where an applicant is aggrieved at the Council refusing to grant, or renew a licence or at any condition or restrictions imposed, the applicant may within twenty one days of being notified of the Council's refusal, appeal to a Magistrates Court. The Court may grant an order for the issue of a licence or may remove any condition or restriction imposed. Should the applicant still feel aggrieved at the Court's decision there is a right of appeal to the Crown Court.

5 Consultation

- 5.1 The application has been consulted on in accordance with the London Local Authorities Act 1991. This has included:
- 5.2 A site notice at the premises displayed by the applicant during the required period.
- 5.3 A public notice was placed in the Docklands and East London Advertiser on the 15th March 2018, by the applicant.
- 5.4 The following is a list of those also consulted in regards to the application:

The Police
The Fire Brigade
Environmental Health

6 Objections/Responses to the Consultation

- 6.1 Representations have been made objecting to the new application on the grounds of that the premises have been improperly conducted by the business 'Relax Studio' previously in place at the same address. The representations have been made available to the applicant and will also be made available to Members.
Representations have been made by the following.

Dr L Messias	Appendix 5 (Acknowledgement letter included)
Craig Hutchinson	Appendix 6 (Acknowledgement letter included)
Diana Hughes	Appendix 7 (Acknowledgement letter included)
Daron Pike	Appendix 8 (Acknowledgement letter included)
Zeta Azevedo	Appendix 9 (Acknowledgement letters included)

- 6.2 The Fire Brigade were consulted, please find below a summary of their comments.
- The Fire Brigade stated that the premises was not currently due for an inspection under the risk based re-inspection programme operated by this Authority
- 6.3 The police were consulted, please find below a summary of their comments.
- The police conducted the appropriate checks on the applicant and those listed as working at the establishment and stated that they could not find anything untoward that relates to the proposed use of the venue.
- 6.4 The Environmental Health Department were consulted , find below a summary of their comments
- The application was valid.
 - Supporting documents were enclosed, such as qualifications and passport photographs.

- The premises were checked during an inspection on 8th March 2018.
- PAT test (Portable Appliance Test) was not required as this is a new business; all portable electrical equipment is new.
- Licence will be issued subject to the treatment cards being in place and checked.

6.5 Local residents, please find below a summary of their comments.

- Likelihood of nuisance being caused
- Previous history of the premises being improperly conducted under the company name 'Relax Studio'.
- The content provided in the application is poorly presented and the identity of the applicant is not sufficiently transparent.
- Gunthorpe Street is a residential road and not suited to increased footfall of customers to this business or any other.
- Due to the congested nature of the premises there are doubts about storage and waste disposal with a potential fire hazard if not properly managed.
- The fire escape is often cluttered with rubbish or blocked and hence proper precautions against fire on the premises are not being taken.

7 Recommendations Following Consultation

7.1 Following objection from local residents, Members are asked to consider the representations when determining the new application.

8 Summary of Premises and Licence History

8.1 New Application for Massage and Special Treatment Licence received from Healthy Paradise Limited on 27th February 2018.

8.2 Application listed three therapists and qualifications of all therapists listed were checked.

9 Complaints and Enforcement History

9.1 The premises have received no complaints:

9.2 The premises has received the following visits and related correspondence from the Local Authority in the last 24 months:

Date	Authority	Nature of visit
08/03/2018	Licensing and Safety	<p>Inspection of premises for new special treatment licence. The person responsible for the management of the premises, Mr Gary Bugby and Chunhong Chen were both present. The following issues were noted at the time of the visit.</p> <ol style="list-style-type: none"> 1. No Price List. 2. No lidded bins

		3. No waste contract. The premises was due to be revisited to ensure that all outstanding issues had been resolved before issuing licence, as these issues have not been resolved.
08/03/2018	Licencing and Safety	Email correspondence to Mr Bugby confirming that listed therapist Christine/Thuy Nga Do did not suitable qualifications (NVQ Level 4) and was not allowed to carry out treatment at premises, if licence is issued, unless she gains the required qualifications.
13/03/2018	Licencing and Safety	Email correspondence to Mr Bugby requesting a complete version of the Massage and Special Treatment application submitted, section 1 and 3 of the original application was not completed.
13/03/2018	Planning	Email correspondence to Mr Gary Bugby at email detailing planning requirements and answering specific questions from Mr Bugby.

9.3 The premises has been subject to no enforcement action in the last 12 months:

10 Special Treatment Licenses and Determination

10.1 Members should consider the relevant legislation and Standard Conditions (see **Appendix 3** and **Appendix 4** respectively).

11 COMMENTS OF THE CHIEF FINANCE OFFICER

11.1 The Chief Finance Officer has been consulted on this report and has no additional comments to make.

12 LEGAL COMMENTS

12.1 This report is asking the Licensing Committee to consider an application for a new Special Treatments Licence at premises trading as Health and Beauty Centre at Unit 2, 1 Gunthorpe Street, London, E1 7RG. Such licences are granted in accordance with Part II of the London Local Authorities Act 1991 ("the Act "). Healthy Paradise Limited is the applicant for the licence.

12.2 There are five objectors to a grant of the licence, Dr L Messias, Craig Hutchinson, Diana Hughes, Daron Pike, Zeta Azevedo. They state that the premises have been improperly conducted by the business 'Relax Studio' previously in place at the same address. Section 8 of the Act sets out the various grounds where the council may refuse to grant a licence. This

includes at Section 8(3) of the Act, where the premises have been or are being improperly conducted.

- 12.3 The rules governing applications for Special Treatments Licences are contained with the introductory papers to this report. Members are also advised that these proceedings must comply with Article 6(1) of the European Convention of Human Rights. This is an 'absolute' right and provides that 'In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.'
- 12.4 As to what is a 'fair hearing' before an 'independent and impartial tribunal', the rules of natural justice would apply. There are two principles to the rules of natural justice. Firstly, all parties must be given a chance to put their case and under conditions that do not put one party at a substantial disadvantage to the other party. This means that all parties should be given sufficient notice of the hearing. The applicant should have disclosure of the nature of the objections as well as who is objecting. This includes the right to cross-examine witnesses.
- 12.5 Secondly, a person who has an interest in a matter must be disqualified from considering it. In essence there can be no objective or subjective bias. In considering this both the European Courts and the English Courts have held that it is not necessary to show that there was actual bias but that a person could perceive that bias might have taken place. This means that it is not necessary to show that there was actual bias but that a reasonable person could perceive that bias might have taken place. In essence therefore, if a person from the outside looking in can perceive that bias might have taken place then there has been a breach of natural justice and therefore a breach of Article 6. Accordingly the Committee must be impartial both subjectively, the lack of actual bias, and objectively, the lack of appearance of bias.
- 12.6 If a Member therefore considers that they have an interest then they should declare it and not participate in the meeting. This would include retiring with Members when determining whether or not to grant the licence.
- 12.7 In relation to the lack of appearance of bias, the Committee should take care to base its decision on the circumstances prevailing at the premises under its current management.
- 12.8 The Committee meeting should be in public except that Members can retire in private when considering their decision. Once the decision has been reached then the decision is to be given in public and the Committee should also give reasons for its decision.

13 SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

13.1 There are no adverse implications.

14 RISK MANAGEMENT IMPLICATIONS

14.1. The Council will be at risk of legal challenge if its processes are not transparent and evidentially based.

15 CRIME AND DISORDER REDUCTION IMPLICATIONS

15.1 One of the key licensing objectives of the Council ensure that it does not grant licences to premises that are liable to be a source of crime and disorder. The Council supports and assists with crime and disorder reduction by controlling those who manage premises open to members of the public and imposing conditions on relevant premises licences.

16 Appendices

Appendix 1	A copy of original application for a new special treatment licence.
Appendix 2	A copy of revised application for a new special treatment licence, therapists' qualifications, electrical condition report and price list.
Appendix 3	A copy of the standard conditions for special treatment licences.
Appendix 4	Regulations for annual special treatment licences under section 10 (1) of the London Local Authorities Act 1991
Appendix 5	Representation made by Dr L Messias (Acknowledgement letter included)
Appendix 6	Representation made by Craig Hutchinson(Acknowledgement letter included)
Appendix 7	Representation made by Diana Hughes (Acknowledgement letter included)
Appendix 8	Representation made by Daron Pike(Acknowledgement letter included)
Appendix 9	Representation made by Zeta Azevedo(Acknowledgement letters included)

Local Government Act, 1972 Section 100D (As amended)

List of "Background Papers" used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- NONE

APPENDIX 1

This page is intentionally left blank

Official Use Only	
Fee	£328.40
On-Line Receipt No.	
C&D Receipt No.	257222
Licence No.	

TRADING STANDARDS &

27 FEB 2018

ENVIRONMENTAL HEALTH

Customer Use
On-line Receipt No.


ESTABLISHMENTS FOR SPECIAL TREATMENTS

This form should be completed and forwarded to London Borough of Tower Hamlets Environmental Health Department, with a cheque or postal order for the fee due made payable to the London Borough of Tower Hamlets and crossed.

Copies of this application will be sent by us to:-

- (a) Commissioner of Police
- (b) The London Fire and Emergency Planning Authority,

New licence for the premises named at 2 below.

<p>1. Full names and private address of applicants. If the application is made by a limited liability company please give the address of the registered office, and complete the separate sheet which seeks details of the company.</p>	<p>Healthy Paradise Limited Name: Maiden name (if applicable): Address (private):  Date of birth: Telephone No: Passport No: OR NI No:</p>
<p>2. Trade name and address of premises</p>	<p>Name: Health and Beauty Centre Address: 1 Gunthorpe Street London E1 7RG Telephone No: Email: Opening hours (proposed) 10am Till 10pm</p>
<p>3. Please supply details of person responsible for the management of the establishment if other than the applicant.</p>	<p>Full Name: Address (private): Date of birth: Telephone No: Passport No:</p>

Please enclose 2 passport-sized photographs of applicant	OR NI No: Enclosed (tick if applicable)
Do you have planning permission to use the premises for the intended purpose?	Yes / No (see K on Note) Please note that you will require sui generis
4. (a) Is it proposed to employ staff at the establishment? (b) If so state numbers	(a) YES/NO (b) Three
5. (a) What is the legal title of the applicant(s) to occupy the premises (e.g. freehold, leasehold etc.) (b) If leasehold please give details of the name and address of the landlord.	(a) Leasehold (b) Bobby Nagpal [REDACTED]
6. What parts of the building is it proposed to use under the licence (e.g. basement, ground floor) ?	Ground Floor
7. State precisely <u>all</u> the treatments for which the licence is intended e.g. massage, manicure, acupuncture, ear or cosmetic piercing, tattooing, chiropody, light electric or other special treatments.	Body Massage Indian Head Massage Facials Aromatherapy Spray Tanning Semi Permanent Make Up Stone Therapy
8. State whether it is desired to give treatment to both sexes or to men or women only?	Both Sexes
9. State whether exemption from condition 7 is required (see note J) for massage purpose only.	Yes is Required
10. Address of any other massage etc., establishment in which applicant or any director of an applicant company is or has been interested and the nature and extent of such interest as (a) Owner or director of owning company; or (b) employee	Address: NONE (a) (b) NONE

<p>11. (a) Does applicant propose to carry on a visiting massage service either from these premises or elsewhere?</p> <p>(b) If elsewhere, please state address(es) concerned.</p> <p>(c) Will the masseuses employed on this service also give treatment on the licensed premises?</p>	<p>(a) NO</p> <p>(b)</p> <p>(c)</p>
<p>12. Please indicate whether the following are enclosed with your application. (A licence cannot be issued without them. These can be provided at a later stage)</p> <p>.</p> <p>If you are in the process of employing therapists please indicate this on the form. Once suitable therapists are selected, current qualifications for each operative and photographs will be required before a license can be issued.</p>	<p><input type="checkbox"/> Electrical inspection certificate for portable appliances, as requested under the Electricity at Work Regulations 1989</p> <p><input checked="" type="checkbox"/> Two passport-sized photographs of applicant and operators</p> <p><input checked="" type="checkbox"/> Copies of each operator's current qualifications under the conditions of licence</p> <p><input type="checkbox"/> A copy of the customer vetting/history card</p> <p>Copies of the current treatment list and price list</p> <p><input type="checkbox"/> Third-party insurance (advisable to have)</p> <p><input checked="" type="checkbox"/> Cheque/PO for £328.40 / £528.40 (for IPL with or without other treatments) made payable to the London Borough of Tower Hamlets (cheques must not be drawn on third parties). If you have paid using the Council's online payment facility, please enter the payment reference number in the box on the front of the application form.</p> <p><input type="checkbox"/> Copy of Public Notice placed in Newspaper.</p>

<p>13. DETAILS OF PREVIOUS CONVICTIONS, DISQUALIFICATION ETC.</p>
<p>In respect of the persons or bodies whose names are given in response to Questions 1 and 3 give details of their previous convictions (with exception of traffic offences).</p>

SURNAME	FORMER NAME	DATE OF CONVICTION	PLACE OF CONVICTION	NATURE OF OFFENCE	PENALTY IMPOSED

14. Please list all people who will be giving treatment, the treatment they will be giving and their qualifications to give that treatment (See Notes H, I and J).

NAME	TREATMENT(S)	QUALIFICATIONS AND COLLEGE ATTENDED (enclose certificates)	HOME ADDRESS	DATE OF BIRTH	PLACE OF BIRTH
working at your premises even if we already have their details	Body Massage Indian Head Massage Aromatherapy Stone Therapy Eyelash Extension Self Tanning	VTCT Level 3 NVQ [Redacted] case please state: previously provided	[Redacted]	[Redacted]	[Redacted]
[Redacted]	Body Massage Indian Head Massage Aromatherapy Semi Permanent Make up	Professional Massage [Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	Body Massage Indian Head Massage Aromatherapy	Chinese Massage Tuina At [Redacted]	[Redacted]	[Redacted]	[Redacted]

Where application is made on behalf of a limited liability company the secretary or a director should sign. In the case of a partnership, each partner should sign. In signing on behalf of applicant, please state in what capacity you are acting.

Signature of applicant(s) [REDACTED]
or applicants solicitor or other duly authorised agent.

Date 26-02-2018 Telephone No [REDACTED]

Note: Payment cheques must not be drawn on a third party

Address to which licence application or correspondence should be sent:
Mr D Tolley
Environmental Health and Trading Standards - Health and Safety Team
John Onslow House
1 Ewart Place
London
E3 5EQ

DATA PROTECTION

This fair obtaining statement advises the applicant /person completing this form that it may be necessary to divulge the information contained to third parties or other statutory consultees at the permission of the Council.

PART 4

TO BE COMPLETED IN RESPECT OF A LIMITED COMPANY BY A NOMINATED DIRECTOR

Full name of Limited Company	Healthy Paradise Limited
Registered Office address of Limited Company	[REDACTED]
Telephone number	[REDACTED]
Registered Company number	11213460
Names of all Directors and position.	Gary Bugby Director
Are any of the Directors involved with other companies that hold a Special Treatments Licence? Please detail.	NO
Does the Limited Company have licensed premises elsewhere?	NO
If so, please detail.	

This form has been completed by

Gary Bugby(name)
 Director(position)
 [REDACTED](signature)
 26-02-2018(date)

APPENDIX 2

This page is intentionally left blank

Official Use Only	
Fee	
On-Line Receipt No.	
C&D Receipt No.	
Licence No.	

On-line Receipt No.

ESTABLISHMENTS FOR SPECIAL TREATMENTS

This form should be completed and forwarded to London Borough of Tower Hamlets Environmental Health Department, with a cheque or postal order for the fee due made payable to the London Borough of Tower Hamlets and crossed.

Copies of this application will be sent by us to:-

- (a) Commissioner of Police
- (b) The London Fire and Emergency Planning Authority,

New licence for the premises named at 2 below.

<p>1. Full names and private address of applicants. If the application is made by a limited liability company please give the address of the registered office, and complete the separate sheet which seeks details of the company.</p>	<p>Healthy Paradise Limited Name: Maiden name (If applicable): Address (private): Date of birth: Telephone No: Passport No: OR NI No:</p>
<p>2. Trade name and address of premises</p>	<p>Health and Beauty Centre Address: 1 Gunthorpe Street London E1 7RG Telephone No: Email: Opening hours (proposed) 10am Till 10pm</p>
<p>3. Please supply details of person responsible for the management of the establishment if other than the applicant.</p>	<p>Gary Bugby Full Name: Address (private): Date of birth: Telephone No: Passport No:</p>

Please enclose 2 passport-sized photographs of applicant	OR NI No: Enclosed (tick if applicable)
Do you have planning permission to use the premises for the intended purpose?	Yes / No (see K on Note) Please note that you will require sui generis
4. (a) Is it proposed to employ staff at the establishment? (b) If so state numbers	(a) YES/NO (b) Three
5. (a) What is the legal title of the applicant(s) to occupy the premises (e.g. freehold, leasehold etc.) (b) If leasehold please give details of the name and address of the landlord.	(a) Leasehold (b) Bobby Nagpal [Redacted Address]
6. What parts of the building is it proposed to use under the licence (e.g. basement, ground floor) ?	Ground Floor
7. State precisely <u>all</u> the treatments for which the licence is intended e.g. massage, manicure, acupuncture, ear or cosmetic piercing, tattooing, chiropody, light electric or other special treatments.	Body Massage Indian Head Massage Facials Aromatherapy Spray Tanning Semi Permanent Make Up Stone Therapy
8. State whether it is desired to give treatment to both sexes or to men or women only?	Both Sexes
9. State whether exemption from condition 7 is required (see note J) for massage purpose only.	Yes is Required
10. Address of any other massage etc., establishment in which applicant or any director of an applicant company is or has been interested and the nature and extent of such interest as (a) Owner or director of owning company; or (b) employee	Address: NONE (a) (b) NONE

<p>11. (a) Does applicant propose to carry on a visiting massage service either from these premises or elsewhere?</p> <p>(b) If elsewhere, please state address(es) concerned.</p> <p>(c) Will the masseuses employed on this service also give treatment on the licensed premises?</p>	<p>(a) NO</p> <p>(b)</p> <p>(c)</p>
<p>12. Please indicate whether the following are enclosed with your application. (A licence cannot be issued without them. These can be provided at a later stage)</p> <p>If you are in the process of employing therapists please indicate this on the form. Once suitable therapists are selected, current qualifications for each operative and photographs will be required before a license can be issued.</p>	<p><input type="checkbox"/> Electrical inspection certificate for portable appliances, as requested under the Electricity at Work Regulations 1989</p> <p><input type="checkbox"/> Two passport-sized photographs of applicant and operators</p> <p><input type="checkbox"/> Copies of each operator's current qualifications under the conditions of licence</p> <p><input type="checkbox"/> A copy of the customer vetting/history card</p> <p><input type="checkbox"/> Copies of the current treatment list and price list</p> <p><input type="checkbox"/> Third-party Insurance (advisable to have)</p> <p><input type="checkbox"/> Cheque/PO for £328.40 / £528.40 (for IPL with or without other treatments) made payable to the London Borough of Tower Hamlets (cheques must not be drawn on third parties). If you have paid using the Council's online payment facility, please enter the payment reference number in the box on the front of the application form.</p> <p><input type="checkbox"/> Copy of Public Notice placed in Newspaper.</p>

<p>13. DETAILS OF PREVIOUS CONVICTIONS, DISQUALIFICATION ETC.</p>
<p>In respect of the persons or bodies whose names are given in response to Questions 1 and 3 give details of their previous convictions (with exception of traffic offences).</p>

SURNAME	FORMER NAME	DATE OF CONVICTION	PLACE OF CONVICTION	NATURE OF OFFENCE	PENALTY IMPOSED

14. Please list all people who will be giving treatment, the treatment they will be giving and their qualifications to give that treatment (See Notes H, I and J).

NAME	TREATMENT(S)	QUALIFICATIONS AND COLLEGE ATTENDED (enclose certificates)	HOME ADDRESS	DATE OF BIRTH	PLACE OF BIRTH
the therapists working at your premises even if we already have their details	Body Massage Indian Head Massage Aromatherapy Stone Therapy Eyelash Extension Self Tanning	VTCT Level 3 NVQ case please state previously provided			
	Body Massage Indian Head Massage Aromatherapy Semi Permanent Make up	Professional Massage			
	Body Massage Indian Head Massage Aromatherapy	Chinese Massage Tuina			

Where application is made on behalf of a limited liability company the secretary or a director should sign. In the case of a partnership, each partner should sign. In signing on behalf of applicant, please state in what capacity you are acting.

Signature of applicant(s)
or applicants solicitor or other duly authorised agent.
.....

Date 26-02-2018Telephone No . [REDACTED]

Note: Payment cheques must not be drawn on a third party

Address to which licence application or correspondence should be sent:
Mr D Tolley
Environmental Health and Trading Standards - Health and Safety Team
John Onslow House
1 Ewart Place
London
E3 5EQ

DATA PROTECTION

This fair obtaining statement advises the applicant /person completing this form that it may be necessary to divulge the information contained to third parties or other statutory consultees at the permission of the Council.



[REDACTED]
has satisfied the requirements for the qualification

VTCT Level 3 NVQ Diploma in Beauty Therapy Massage (QCF)

(500/8881/0)

at

West London School of Beauty

Date: 11/06/2014

Registration No [REDACTED]

**The award of this qualification is based on the successful attainment of the National
Standards in units of competence as detailed on a Record of Achievement and/or
one of more Certificates of Unit Credit.**



**Registered in England and Wales number 2050044
Registered as a national charity in Great Britain number 295102**

The regulatory logos on this certificate indicate the qualification is accredited for England and Wales.

Regulated by

Page 51




Viet Beauty
A L A B A M A

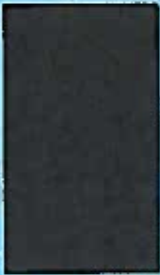
Certificate

Name _____

Birth date _____

Course _____ *Professional Massage*

We here certify that you have satisfactorily completed all requirements for this course emphasizing knowledge and techniques in the field of Professional Massage. Therefore, we hope that you will utilize this certificate as a means to further your business as a professional.



Issue date: 29/01/2016

Certificate No: _____

Ref: www.vietbeauty.edu/vic



Pinetopple



This Certificate is awarded to

*Who has successfully completed a course on
Semi Permanent Make up*

*Eyeliner
At Pretty in Ink Academy*

Cert No.

Date: 09/06/17

Trainer



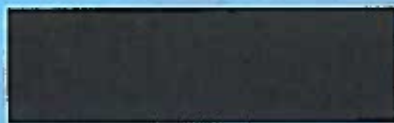
Association of Chinese Medicine Practitioners

英國中醫執業醫師學會

Chinese Massage Practitioner Certification

中醫推拿从业人员证书

We hereby certify that



**Has been accepted as a member of
Association of Chinese Medicine Practitioners (ACMP)
And is a fully qualified practitioner of
Chinese massage (Tui na)**

**All members of Register
Are bound to uphold the highest Chinese Medicine
And are bound by
The Code of Ethics of the Association**

Membership No



President:



Date of issue: 20 May, 2017

Expiry Date: 31 May, 2018

1 DETAILS OF THE CLIENTClient Address: **Richard Yaw****UNIT 2 NO. 1 GUNTHORPE STREET, ALDGATE EAST, LONDON, E1 7RG****2 DETAILS OF THE INSTALLATION**Installation Address: **Same as Client Address**Extent of the installation covered by this certificate: **Visual inspection with test results only. 100% of the installation.**

The installation is:

New Installation	N/A	Addition to an existing installation	✓	Alteration to an existing installation	N/A
-------------------------	------------	---	----------	---	------------

3 DESIGN

I/We being the person(s) responsible for the design of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the design, hereby CERTIFY that the design work for which I/we have been responsible is to the best of my/our knowledge and belief in accordance with BS 7671:2008, amended to 2015 except for the departures, if any, detailed as follows.

Details of departures from BS 7671 (Regulations 120.3, 133.5): **None**

Details of permitted exceptions (Regulations 411.3.3):

Risk assessment attached

The extent of liability of the signatory/signatories is limited to the work described above as the subject of this certificate.
for the **DESIGN** of the installation:

Name: [REDACTED] Position: **Qualified Supervisor** Signature: [REDACTED] Date: **03/12/2017**

Where there is divided responsibility for the design:

Name: [REDACTED] Position: [REDACTED] Signature: [REDACTED] Date: [REDACTED]

4 CONSTRUCTION

I/We being the person(s) responsible for the construction of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the construction, hereby CERTIFY that the construction work for which I/we have been responsible is to the best of my/our knowledge and belief in accordance with BS 7671:2008, amended to 2015 except for the departures, if any, detailed as follows.

Details of departures from BS 7671 (Regulations 120.3, 133.5): **None**

The extent of liability of the signatory/signatories is limited to the work described above as the subject of this certificate.

for the **CONSTRUCTION** of the installation:Name: [REDACTED] Position: **Qualified Supervisor** Signature: [REDACTED] Date: **03/12/2017****5 INSPECTION AND TESTING**

I/We being the person(s) responsible for the inspection and testing of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the inspection and testing, hereby CERTIFY that the inspection and testing work for which I/we have been responsible is to the best of my/our knowledge and belief in accordance with BS 7671:2008, amended to 2015 except for the departures, if any, detailed as follows.

Details of departures from BS 7671 (Regulations 120.3, 133.5): **None**

The extent of liability of the signatory/signatories is limited to the work described above as the subject of this certificate.

for the **INSPECTION AND TESTING** of the installation:Name: [REDACTED] Position: **Qualified Supervisor** Signature: [REDACTED] Date: **03/12/2017****6 DESIGN, CONSTRUCTION, INSPECTION AND TESTING**

I/We being the person(s) responsible for the design, construction, inspection and testing of the electrical installation (as indicated by my/our signatures below), particulars of which are described above, having exercised reasonable skill and care when carrying out the design, construction, inspection and testing, hereby CERTIFY that the design work for which I/we have been responsible is to the best of my/our knowledge and belief in accordance with BS 7671:2008, amended to 2015 except for the departures, if any, detailed as follows.

Details of departures from BS 7671 (Regulations 120.3, 133.5): **None**

The extent of liability of the signatory/signatories is limited to the work described above as the subject of this certificate.

for the **DESIGN, the CONSTRUCTION, and the INSPECTION AND TESTING** of the installation:Name: [REDACTED] Position: **Qualified Supervisor** Signature: [REDACTED] Date: **03/12/2017****7 NEXT INSPECTION**

I/We the designer(s), RECOMMEND that this installation is further inspected and tested
at an interval of not more than:

10 Years or change of tenant/owner

This form is based on the model shown in Appendix 6 of BS 7671:2008 amended 2015.

Design (1)	Trading Title: [REDACTED]	Registration Number (if applicable): [REDACTED]
Address: [REDACTED]	Postcode: [REDACTED]	Telephone Number: [REDACTED]
Design (2)	Trading Title: Same as Above	Registration Number (if applicable):
Address:	Postcode:	Telephone Number:
Construction	Trading Title: Same as Above	Registration Number (if applicable):
Address:	Postcode:	Telephone Number:
Inspection and Testing	Trading Title: Same as Above	Registration Number (if applicable):
Address:	Postcode:	Telephone Number:

9 SUPPLY CHARACTERISTICS AND EARTHING ARRANGEMENTS					
Earthing Arrangements	Number and Type of Live Conductors			Nature of Supply Parameters	Supply Protective Device
TN-S N/A	ac: ✓	dc: N/A		Nominal voltage(s): U: 400 V Uo: 230 V	BS(EN): LIM
TN-C-S ✓	1-phase (2 wire): N/A	1-phase (3 wire): ✓	2 pole: N/A	Nominal frequency, f: 50 Hz	Type: LIM
TNC N/A	2-phase (3 wire): N/A	3-phase (4 wire): N/A	3 pole: N/A	Prospective fault current, Ipf: 1.97 kA	Rated current: LIM A
TT N/A	3-phase (3 wire): N/A	Other: N/A	Other: N/A	External earth fault loop impedance, Ze: 0.14 (25)Ω	Short-circuit capacity: LIM kA
IT N/A	Other: N/A			Number of supplies: 1	
	Confirmation of supply polarity: ✓				

10 PARTICULARS OF INSTALLATION REFERRED TO IN THE CERTIFICATE					
Means of Earthing		Details of Installation Earth Electrode (where applicable)			
Distributor's facility: ✓	Type: N/A	Location: N/A			
Installation earth electrode: N/A	Resistance to Earth: N/A Ω	Method of measurement: N/A			
Maximum Demand (Load): 28.6 Amps	Protective measure(s) against electric shock: ADS				
Main Switch / Switch-Fuse / Circuit-Breaker / RCD		Supply conductors material: Copper		If RCD main switch:	
Type BS(EN): 60947-3 Isolator	Current rating: 100 A			Rated residual operating current (IΔn): N/A mA	
Number of poles: 2	Fuse/device rating or setting: LIM A			Rated time delay: N/A ms	
	Voltage rating: 230 V	Supply conductors csa: 25 mm ²		Measured operating time (at IΔn): N/A ms	
Earthing and Protective Bonding Conductors		Bonding of extraneous-conductive parts			
Earthing conductor	Connection/continuity verified: ✓	To water installation pipes: ✓		To gas installation pipes: ✓	
Conductor material: Copper csa: 16 mm ²		To oil installation pipes: N/A		To lightning protection: LIM	
Main protective bonding conductors	Connection/continuity verified: ✓	To structural steel: LIM		To other service(s): LIM	
Conductor material: Copper csa: 10 mm ²					

11 COMMENTS ON EXISTING INSTALLATION
None

Item	Description	Outcome
1.0	ELECTRICAL INTAKE EQUIPMENT	
1.1	Service cable	✓
1.2	Service head	LIM
1.3	Distributor's earthing arrangement	✓
1.4	Meter tails – Distributor/Consumer	LIM
1.5	Metering equipment	LIM
1.6	Isolator	✓
2.0	PARALLEL OR SWITCHED ALTERNATIVE SOURCES OF SUPPLY	
2.1	Presence of adequate arrangements where generator to operate as a switched alternative (551.6):	
2.1.1	Dedicated earthing arrangement independent of that of the public supply (551.4.3.2.1)	N/A
2.2	Presence of adequate arrangements where generator to operate in parallel with the public supply system (551.7):	
2.2.1	Correct connection of generator in parallel (551.7.2)	N/A
2.2.2	Compatibility of characteristics of means of generation (551.7.3)	N/A
2.2.3	Means to provide automatic disconnection of generator in the event of loss of public supply system or voltage or frequency deviation beyond declared values (551.7.4)	N/A
2.2.4	Means to prevent connection of generator in the event of loss of public supply system or voltage or frequency deviation beyond declared values (551.7.5)	N/A
2.2.5	Means to isolate generator from the public supply system (551.7.6)	N/A
3.0	AUTOMATIC DISCONNECTION OF SUPPLY	
3.1	Protective earthing/protective bonding arrangements (411.3; Chap 54):	
3.1	Presence and adequacy of:	
3.1.1	Distributor's earthing arrangement (542.1.2.1; 542.1.2.2), or installation earth electrode arrangement (542.1.2.3)	N/A
3.1.2	Earthing conductor and connections (Section 526; 542.3; 543.1.1; 542.3.2)	✓
3.1.3	Main protective bonding conductors and connections (Section 526; 544.1; 544.1.2)	✓
3.1.4	Earthing/bonding labels at all appropriate locations (514.13)	✓
3.2	Accessibility of:	
3.2.1	Earthing conductor connections	✓
3.2.2	All protective bonding connections (543.3.2)	✓
3.3	FELV – requirements satisfied (411.7; 411.7.1)	N/A
4.0	BASIC AND FAULT PROTECTION (where used, confirmation that the requirements are satisfied)	
4.1	SELV (Section 414)	N/A
4.2	PELV (Section 414)	N/A
4.3	Double Insulation (Section 412)	✓
4.4	Reinforced insulation (Section 412)	✓
5.0	BASIC PROTECTION	
5.1	Insulation of live parts (416.1)	✓
5.2	Barriers or enclosures (416.2; 416.2.1)	✓
5.3	Obstacles (Section 417; 417.2.1; 417.2.2)	✓
5.4	Placing out of reach (Section 417; 417.3)	N/A
6.0	FAULT PROTECTION	
6.1	Non-conducting location (418.1)	N/A
6.2	Earth-free local equipotential bonding (418.2)	N/A
6.3	Electrical separation (Section 413; 418.3)	N/A

Item	Description	Outcome
7.0	ADDITIONAL PROTECTION	
7.1	RCDs not exceeding 30 mA as specified (411.3.3; 415.1)	✓
7.2	Supplementary bonding (Section 415; 415.2)	✓
8.0	DISTRIBUTION EQUIPMENT	
8.1	Security of fixing (134.1.1)	✓
8.2	Insulation of live parts not damaged during erection (416.1)	✓
8.3	Adequacy/security of barriers (416.2)	✓
8.4	Suitability of enclosures for IP and fire ratings (416.2; 421.1.6; 421.1.201; 526.5)	✓
8.5	Enclosures not damaged during installation (134.1.1)	✓
8.6	Presence and effectiveness of obstacles (417.2)	✓
8.7	Presence of main switch(es), linked where required (537.1.3; .4; .5; .6)	✓
8.8	Operation of main switch(es) (functional check) (612.13)	✓
8.9	Manual operation of circuit-breakers and RCDs to prove functionality (612.13.2)	✓
8.10	Confirmation that integral test button/switch causes RCD(s) to trip when operated (functional check) (612.13.1)	✓
8.11	RCD(s) provided for fault protection, where specified (411.4.9; 411.5.2; 531.2)	✓
8.12	RCD(s) provided for additional protection, where specified (411.3.3; 415.1)	✓
8.13	Confirmation overvoltage protection (SPDs) provided where specified (534.2.1)	✓
8.14	Confirmation of indication that SPD is functional (534.2.8)	✓
8.15	Presence of RCD quarterly test notice at or near the origin (514.12.2)	✓
8.16	Presence of diagrams, charts or schedules at or near each distribution board, where required (514.9.1)	✓
8.17	Presence of non-standard (mixed) cable colour warning notice at or near the appropriate distribution board, where required (514.14)	✓
8.18	Presence of alternative supply warning notice at or near (514.15):	
8.18.1	The origin	LIM
8.18.2	The meter position, if remote from origin	LIM
8.18.3	The distribution board to which the alternative/additional sources are connected	LIM
8.18.4	All points of isolation of ALL sources of supply	✓
8.19	Presence of next inspection recommendation label (514.12.1)	✓
8.20	Presence of other required labelling (Section 514)	✓
8.21	Selection of protective device(s) and base(s); correct type and rating (411.3.2; 411.4,.5, .6; Sections 432, 433)	✓
8.22	Single-pole protective devices in line conductors only (132.14.1, 530.3.2)	✓
8.23	Protection against mechanical damage where cables enter equipment (522.8.1; 522.8.11)	✓
8.24	Protection against electromagnetic effects where cables enter ferromagnetic enclosures (521.5.1)	✓
8.25	Confirmation that ALL conductor connections, including connections to busbars, are correctly located in terminals and are tight and secure (526.1)	✓
9.0	CIRCUITS	
9.1	Identification of conductors (514.3.1)	✓
9.2	Cables correctly supported throughout (522.8.5)	✓
9.3	Examination of cables for signs of mechanical damage during installation (522.6.1; 522.8.1)	✓
9.4	Examination of insulation of live parts, not damaged during erection (522.6.1; 522.8.1)	✓
9.5	Non-sheathed cables protected by enclosure in conduit, ducting or trunking (521.10.1)	N/A

Item	Description	Outcome
9.6	Suitability of containment systems (including flexible conduit) (Section 522)	✓
9.7	Correct temperature rating of cable insulation (522.1.1; Table 52.1)	✓
9.8	Adequacy of cables for current-carrying capacity with regard for the type and nature of installation (Section 523)	✓
9.9	Adequacy of protective devices: type and fault current rating for fault protection (434.5)	✓
9.10	Presence and adequacy of circuit protective conductors (411.3.1; 543.1)	✓
9.11	Coordination between conductors and overload protective devices (433.1; 533.2.1)	✓
9.12	Wiring systems and cable installation methods/practices with regard to the type and nature of installation and external influences (Section 522)	✓
9.13	Cables concealed under floors, above ceilings, in walls/partitions, adequately protected against damage (522.6.201, .202, .204)	✓
9.14	Provision of additional protection by RCDs having rated residual operating current (I _n) not exceeding 30 mA:	
9.14.1	For circuits used to supply mobile equipment not exceeding 32 A rating for use outdoors (411.3.3)	✓
9.14.2	For all socket-outlets of rating 20 A or less, unless exempt (411.3.3)	✓
9.14.3	For cables concealed in walls at a depth of less than 50 mm (522.6.202, .203)	✓
9.14.4	For cables concealed in walls/partitions containing metal parts regardless of depth (522.6.202; .203)	✓
9.15	Provision of fire barriers, sealing arrangements so as to minimize the spread of fire (Section 527)	✓
9.16	Band II cables segregated/separated from Band I cables (528.1)	N/A
9.17	Cables segregated/separated from non-electrical services (528.3)	✓
9.18	Termination of cables at enclosures (Section 526):	
9.18.1	Connections under no undue strain (526.6)	✓
9.18.2	No basic insulation of a conductor visible outside enclosure (526.8)	✓
9.18.3	Connections of live conductors adequately enclosed (526.5)	✓
9.18.4	Adequately connected at point of entry to enclosure (glands, bushes etc.) (522.8.5)	✓
9.19	Suitability of circuit accessories for external influences (512.2)	✓
9.20	Circuit accessories not damaged during erection (134.1.1)	✓
9.21	Single-pole devices for switching or protection in line conductors only (132.14.1, 530.3.2)	✓
9.22	Adequacy of connections, including CPC's, within accessories and at fixed and stationary equipment (Section 526)	✓
10.0	ISOLATION AND SWITCHING	
10.1	Isolators (537.2)	
10.1.1	Presence and location of appropriate devices (537.2.2)	✓
10.1.2	Capable of being secured in the OFF position (537.2.1.2)	✓
10.1.3	Correct operation verified (functional check) (612.13.2)	✓
10.1.4	The installation, circuit or part thereof that will be isolated clearly identified by location and/or durable marking (537.2.2.6)	✓
10.1.5	Warning notice posted in situation where live parts cannot be isolated by the operation of a single device (514.11.1; 537.2.1.3)	✓
10.2	Switching off for mechanical maintenance (537.3)	
10.2.1	Presence of appropriate devices (537.3.1.1)	✓
10.2.2	Acceptable location – state if local or remote from equipment in question (537.3.2.4)	✓
10.2.3	Capable of being secured in the OFF position (537.3.2.3)	✓
10.2.4	Correct operation verified (functional check) (612.13.2)	✓
10.2.5	The circuit or part thereof to be disconnected clearly identified by location and/or durable marking (537.3.2.4)	✓

Item	Description	Outcome
10.3	Emergency switching/stopping (537.4)	
10.3.1	Presence of appropriate devices (537.4.1.1)	✓
10.3.2	Readily accessible for operation where danger might occur (537.4.2.5)	✓
10.3.3	Correct operation verified (functional check) (537.4.2.6)	✓
10.3.4	The installation, circuit or part thereof to be disconnected clearly identified by location and/or durable marking (537.4.2.7)	✓
10.4	Functional switching (537.5)	
10.4.1	Presence of appropriate devices (537.5.1.1)	✓
10.4.2	Correct operation verified (functional check) (537.5.1.3; 537.5.2.2)	✓
11.0	CURRENT-USING EQUIPMENT (PERMANENTLY CONNECTED)	
11.1	Suitability of equipment in terms of IP and fire ratings (416.2)	✓
11.2	Enclosure not damaged/deteriorated during installation so as to impair safety (134.1.1)	✓
11.3	Suitability for the environment and external influences (512.2)	✓
11.4	Security of fixing (134.1.1)	✓
11.5	Cable entry holes in ceilings above luminaires, sized or sealed so as to restrict the spread of fire	✓
11.6	Provision of undervoltage protection, where specified (Section 445)	N/A
11.7	Provision of overload protection, where specified (Section 433; 552.1)	N/A
11.8	Recessed luminaires (downlighters):	
11.8.1	Correct type of lamps fitted	✓
11.8.2	Installed to minimize build-up of heat (421.1.2; 559.4.1)	✓
11.9	Adequacy of working space/accessibility to equipment (132.12; 513.1)	✓
12.0	PART 7 SPECIAL INSTALLATIONS OR LOCATIONS	
12.1	N/A	
12.2	N/A	

6 SCHEDULE OF ITEMS TESTED

Item	Description	Outcome
13.1	External earth fault loop Impedance, Z_e	LIM
13.2	Installation earth electrode resistance, R_a	N/A
13.3	Continuity of protective conductors	✓
13.4	Continuity of ring final circuit conductors	✓
13.5	Insulation resistance between live conductors	✓
13.6	Insulation resistance between live conductors and earth	✓
13.7	Polarity	✓
13.8	Earth fault loop impedance, Z_s	✓
13.9	Verification of phase sequence	N/A
13.10	Operation of residual current device(s)	✓
13.11	Functional testing of assemblies	✓
13.12	Verification of voltage drop	N/A

Items must be completed. 'tick' indicates that an inspection or test was carried out and that the result was satisfactory. 'X' indicates that an inspection or test was carried out and the result is not satisfactory. 'N/A' indicates that an inspection or test was not applicable to the particular installation. 'LIM' indicates that, exceptionally, a limitation agreed with the person ordering the work prevented the inspection or test being carried out.

7 SCHEDULE OF CIRCUIT DETAILS AND TEST RESULTS

Distribution board designation:

D.B. 1

Location:

front entrance above door

Type of wiring
O-Other:

N/A

Circuit number and phase	Circuit designation	Type of wiring	Reference Method	Number of points served	Circuit conductors		Max disconnect time permitted by BS7671	Overcurrent protective devices				RCD	Circuit Impedances (ohms)					Insulation resistance		Polarity	Maximum measured earth fault loop impedance Z _e	RCD			
					Live	CPC		BS(en)	Type No	Rating	Capacity		Operating current, I _{an}	Maximum Z _s permitted by BS7671	Ring final circuits only (one column to be completed)		All circuits (one column to be completed)	Live - Live	Live - Earth			Disconnection time at I _{an}	Disconnection time at 5I _{an}	Test button operation	
															r ₁ (Line)	r _n (Neutral)									r ₂ (CPC)
1	LIGHTS	A	103	6	1.5	1.0	0.4	60898	B	6	10	30	7.28				1.44	N/A		> 200	✓	0.33	27	16	✓
2	SOCKETS	A	103	4	2.5	1.5	0.4	60898	B	32	10	30	1.37	.56	.56	0.78	0.56	N/A		> 200	✓	0.97	27	16	✓
3	LIGHTS	A	103	2	1.5	1.0	0.4	60898	B	6	10	30	7.28				0.97	N/A		> 200	✓	0.86	27	16	✓
4	SOCKETS	A	103	6	2.5	1.5	0.4	60898	B	32	10	30	1.37	.45	.45	.62	0.54	N/A		> 200	✓	0.41	26	14	✓
5	FIRE ALARM	O	C	1			0.4	60898	B	16	10	30	2.73				0.09	N/A		> 200	✓	0.14	22	10	✓
											</														

8 BOARD CHARACTERISTICS

APPLIES WHEN THE BOARD IS NOT CONNECTED TO THE ORIGIN OF THE INSTALLATION

Supply to this distribution board is from:

N/A

No of phases:

N/A

Confirmation of supply polarity:

N/A

Overcurrent protective device for the distribution circuit:

BS(EN):

N/A

Rating:

N/A

Nominal Voltage:

N/A

Z_s:

N/A

IpI:

N/A

RCD

BS(EN):

N/A

No of poles:

N/A

Rating:

N/A

Disconnection time at I_{an}:

N/A

Disconnection time at 5I_{an}:

N/A

9 DETAILS OF TEST INSTRUMENTS

Details of Test Instruments used (state serial and/or asset numbers):

Multi-functional:

MFT1730

Insulation resistance:

MFT1730

Continuity:

MFT1730

Earth electrode resistance:

N/A

Earth fault loop impedance:

MFT1730

RCD:

MFT1730

10 TESTED BY

Name:

Position:

Qualified Supervisor

Signature:

Date:

22/08/2017

1 DETAILS OF THE CLIENT

Client: Richard Yaw
 Address: UNIT 2 NO. 1 GUNTHORPE STREET, ALDGATE EAST, LONDON, E1 7RG

2 DETAILS OF THE EMERGENCY LIGHTING INSTALLATION

Installation Address: Same as Client Address

Extent of the
 Installation covered
 by this certificate: 100% of the installation.

3 DETAILS OF DEVIATIONS FROM THE STANDARD

Declaration (Design, Installation or Verification)	Clause number	Details of Deviations

4 RELATED REFERENCE DOCUMENTS

This Certificate is only valid when accompanied by current:

- a) Signed checklist and report, as applicable (see overleaf).
 b) Photometric design data. This can be in any of the following formats but in all cases appropriate de-rating factors must be used and identified to meet worst case requirements.
- Authenticated spacing data such as ICEL 1001 registered tables.
 - Calculations as detailed in BS 5266-1:2016, Annex D, and CIBSE/SLL Guide LG12.
 - Appropriate computer print-out of results.
 - Site test light readings.
- c) Test log book.

Essential related reference documents:
 BS5266 ref docs

5 NEXT INSPECTION

I/We, the designer, RECOMMEND that this installation is further inspected and tested after an interval of not more than:

Enter interval in accordance with Clause 6.2 of BS EN 50172: 2004 / BS 5266-8: 2004

6 DECLARATION OF CONFORMITY

In consequence of acceptance of the appended checklist and report, I/we hereby declare that the emergency lighting system installation, or part thereof, at the above premises conforms, to the best of my/our knowledge and belief, to the appropriate recommendations given in BS 5266-1:2016, Emergency lighting - Part 1: Code of practice for the emergency lighting of premises, BS EN 1838:2013 Lighting applications - Emergency lighting and BS EN 50172:2004, Emergency escape lighting systems, as set out in the accompanying declarations, except as stated below/overleaf.

Name: [REDACTED] Position: Qualified Supervisor Signature: [REDACTED] Date: 03/12/2017

7 DETAILS OF THE ELECTRICAL CONTRACTOR

Trading Title: [REDACTED]
 Address: [REDACTED]

Registration Number
 (if applicable): [REDACTED]

Telephone Number: [REDACTED]

Postcode: [REDACTED]

8 EMERGENCY LIGHTING COMPLIANCE CHECKLIST

BS 5266-1:2016 clause reference	Engineer Function D - Designer I - Installer V - Verifier	Check of categories and documentation	System Conforms
4.2	D, V	Are plans of the system available and correct?	Yes
6.7	D, V	Has the system been designed for the correct mode of operation category?	Yes
6.7	D, V	Has the system been designed for the correct emergency duration period?	Yes
Clause 11	D, V	Is a completion certificate available with photometric design data?	Yes
Clause 11	D, I, V	Is a test log book available and are the entries up to date?	Yes
Check of design			
4.1; 5.2.8	D, I, V	Are the correct areas of the premises covered to meet the risk assessment?	Yes
5.2.8	D, I, V	Are all hazards identified by the risk assessment covered?	Yes
5.2.8	D, I, V	Are there luminaires sited at the "points of emphasis"?	Yes
5.2.2	D, I, V	Is the spacing between luminaires compliant with authenticated spacing or design data?	Yes
10.3	D, I, V	If authenticated spacing data is not available for existing installations, are estimates attached and acceptable?	Yes
5.2.9	D, I, V	Are the emergency exit signs and escape route direction signs correct and the locations of other safety signs to be illuminated under emergency conditions identified?	Yes
6.1	D, I, V	Do all non-maintained luminaires operate on local final circuit failure?	Yes
6.3	D, V	Is there illumination from at least two luminaires in each section of the escape route?	Yes
6.4	D, V	Are luminaires at least 2m above floor and avoiding smoke reservoirs?	Yes
5.2.8.5; 5.2.8.6	D, V	Are additional luminaires located to cover toilets, lifts, plant rooms, etc.?	Yes
Check of the quality of the system components and installation			
6.7	D, I, V	Do the luminaires conform to BS EN 60598-2-22?	Yes
6.7	D, I, V	Do any converted luminaires conform to BS EN 60598-2-22?	Yes
6.7	D, I, V	Do luminaires have a suitable degree of protection for their location?	Yes
Clause 8	I, V	Does the installation conform to the good practice defined in BS 7671?	Yes
8.2.1	D, I, V	For centrally powered systems, is the wiring fire-resistant?	Yes
8.2.12	D, I, V	Are any plugs or sockets protected against unauthorized use?	N/A
7.2	D, I, V	If a central power supply unit is used, does it conform to BS EN 50171?	N/A
Test facilities			
8.3.3	D, V, I	Are the test facilities suitable to test function and duration?	Yes
8.3.3	D, I, V	Are the test facilities safe to operate and do not isolate a required service?	Yes
8.3.3	D, I, V	Are the test facilities clearly marked with their function?	Yes
8.3.3	D, I, V	If an automatic test system is installed, does it conform to BS EN 62034?	Yes
10.7	D, V	Is the responsible person trained and able to operate the test facilities and record the test results correctly?	Yes
Final acceptance to be conducted at completion			
Clause 12	D, I, V	Does the system operate correctly when tested?	Yes
10.7	D, I, V	Has adequate documentation been provided to the user?	Yes
10.7	D, I, V	Is the user aware of action they should take in the event of a test failure?	Yes

9 ACTION RECOMMENDED OR DEVIATION TO BE REPORTED

Action recommended or deviation to be reported:
None

DETAILS OF THE CLIENT

Client: Richard Yew
 Address: UNIT 2 NO. 1 GUNTHORPE STREET, ALDGATE EAST, LONDON, E1 7RG

DETAILS OF THE FIRE DETECTION AND ALARM SYSTEM

Installation Address: Same as Client Address

Extent of the fire detection and alarm system covered by this certificate: 100% of the installation.

The installation is: New ☒ An alteration ☐ N/A An extension ☐ N/A

SYSTEM EXAMINATION AND RECOMMENDATIONS

- ☒ All equipment operates correctly
- ☒ Installation work is, as far as can reasonably be ascertained, of an acceptable standard
- ☒ The entire system has been inspected and tested in accordance with the recommendations of 39.2c) of BS 5839-1:2013

The system performs as required by the specification prepared by:

- ☒ Taking into account the guidance contained in Section 3 of BS 5839-1:2013, I/we have not identified any obvious potential for an unacceptable rate of false alarms
- ☒ The documentation described in Clause 40 of BS 5839-1:2013 has been provided to the user

The following work should be completed before/after (delete as applicable) the system becomes operational:

N/A

The following potential causes of false alarms should be considered at the time of the next service visit:

N/A

Before the system becomes operational, it should be soak tested in accordance with the recommendations of 35.2.6 of BS 5839-1:2013 for a period of 2 weeks

(Enter a period of either one week, such period as required by the specification, or such period as recommended by the signatory to this certificate, whichever is the greatest, or insert N/A if not applicable.)

RELATED REFERENCE DOCUMENTS

Related reference documents and certificate numbers:

N/A

CERTIFICATE OF COMMISSIONING

I/we being the competent person(s) responsible (as indicated by my/our signatures below) for the commissioning of the fire detection and fire alarm system, particulars of which are set out below, CERTIFY that the said work for which I/we have been responsible complies to the best of my/our knowledge and belief with the recommendations of Clause 39 of BS 5839-1:2013, except for the variations, if any, stated in this certificate.

Variations from the recommendations of Clause 39 of BS 5839-1:2013 (see BS 5839-1:2013, Clause 7):

None

The extent of liability of the signatory/signatories is limited to the work described above.

For the COMMISSIONING of the system:

Name: [REDACTED] Position: Qualified Supervisor Signature: [REDACTED] Date: 03/12/2017

DETAILS OF THE ELECTRICAL CONTRACTOR

Trading Title: [REDACTED]

Address: [REDACTED]

Registration Number (if applicable): [REDACTED]

Telephone Number: [REDACTED]

Postcode: [REDACTED]

RELAXING MASSAGE

30 MINS.....back and shoulder only.....£30

45 MINS.....full body.....£45

60 MINS.....full body.....£50

fix price

DEEP TISSUE MASSAGE

30 MINS.....back and shoulder only.....£40

45 MINS.....full body.....£50

60 MINS.....full body.....£60

AROMATHERAPY AND REFLEXOLOGY

30 MINS.....£40

45 MINS.....£50

60 MINS.....£60

APPENDIX 3

This page is intentionally left blank

Appendix Three

LONDON BOROUGH OF TOWER HAMLETS

MASSAGE AND SPECIAL TREATMENT LICENCE CONDITIONS

The COUNCIL of the LONDON BOROUGH OF TOWER HAMLETS, under the provisions of LONDON LOCAL AUTHORITIES ACT 1991, hereby authorise the person(s) or company named in the schedule to carry on, up to and including an establishment for the giving of massage or special treatment specified in the schedule at the address and in the trade name or style or title so specified subject to the following conditions:-

1. The establishment shall be carried on only for the treatment or business and in the trade name or style or title specified in this licence and at the address mentioned herein.
2. All notices and advertisements issued by or on behalf of the establishment shall bear the trade name or style or title aforesaid and the name of individual assistants shall not be given in such notices and advertisements.
3. The licensee shall at once notify the Council in writing addressed to the Licensing and Safety Team Leader, Environmental Health and Trading Standards, John Onslow House, 1 Ewart Place, London E3 5EQ, of any change in the name or private address of the licensee or in the treatment afforded or the nature of the business carried on at the establishment.
4. Except with the written consent of the Council, the licensee shall not employ in the conduct of the establishment any person (a) whose licence has been revoked or to whom a licence has been refused on the ground that such person is unsuitable to hold a licence to carry on an establishment for massage or special treatment, or (b) who is unsuitable to be so employed on the ground that misconduct in connection with the employment of such person in an establishment for massage or special treatment has been proved to the satisfaction of the Council; and, except with such consent, the licensee shall not allow or permit any such person to be directly or indirectly interested in the business carried on at the establishment.
5. The licensee, if a company within the meaning of the companies Act, 1948, or any Act amending the same shall forthwith notify the Council in writing of any change in the constitution of the directorate of such company during the currency of this licence
6. All treatments shall be given only by persons approved by the Council or, provided that the written consent of the Council has been obtained, under the personal supervision of a person approved by the Council.
7. The following treatments shall, unless the consent of the Council in writing has otherwise been obtained, only be permitted by a qualified physiotherapist in accordance with the directions of a registered medical practitioner with specific reference to the client to whom the treatment is to be given:-
Massage for curative purposes, long and short wave diathermy; ultra-sonic treatments; treatment of moles, ultra-violet ray treatment and electro-sleep therapy

8. No instrument, apparatus or equipment shall be used in the establishment without the prior written consent of the Council.
9. The licensee shall at all times take reasonable precautions to ensure the safety of their clients when on the establishment.
10. The Licensee shall ensure that with exception of those persons receiving treatment in accordance with the conditions of this licence all clients present in any part of the establishment shall be decently and properly attired and separate changing accommodation for males and females shall be provided.
11.
 - (i) The walls and ceilings of any treatment room or waiting room shall be maintained in a sound structural and clean condition and the surfaces shall be such as to facilitate easy cleansing.
 - (ii) There shall be provided in every treatment room suitable floor covering which shall be such as to facilitate easy cleansing.
 - (iii) There shall be adequate light and ventilation to any treatment or waiting room either by natural or artificial means.
 - (iv) There shall be provided in every treatment room a suitable wash-hand basin or basins provided with an adequate supply of hot and cold water.
 - (v) There shall be provided, in respect of a wash-hand basin, soap, a nailbrush and a supply of disposable towels or a clean towel available at all times.
 - (vi) There shall be provided in every treatment and waiting room suitable and sufficient means for heating and a reasonable room temperature shall be maintained.
 - (vii) Where it is intended that more than one person shall be treated in a room, suitable screening shall be provided to maintain privacy.
 - (viii) There shall be provided in respect of every establishment sanitary accommodation to the standard laid down in regulations made under the relevant registration such sanitary accommodation to be available to and readily accessible for clients.
 - (ix) There shall be provided proper means for securing the cleanliness of all instruments, towels and materials and equipment used in connection with the establishment.

Further condition to be included in appropriate cases:-

12. Unless otherwise expressly permitted by the Council when treatment is given or is being received to any part of the body other than the neck and head or feet and legs below the knee or hands and arms and is not being so given by a fully qualified physiotherapist or other person entered on the register of the appropriate professional organisation whose qualifications have been approved by the Council, the treatment may be given only to persons of the same sex as the person giving the treatment and persons of the opposite sex shall not be present.

N.B.

- (I) The licence is not transferable either as regards the person to whom, to the premises in respect of which, it is granted.
- (II) The licensees shall on application for renewal of their licence submit to the Council a certificate signed by a competent electrician certifying the safety of all electrical equipment and apparatus used within the terms of the licence.

SCHEDULE

Name, trade name, style Or title and address	Full name of licensee	Treatments authorised
---	--------------------------	--------------------------

This page is intentionally left blank

APPENDIX 4

This page is intentionally left blank

REGULATIONS MADE BY THE LONDON BOROUGH OF TOWER HAMLETS UNDER SECTION 10 (1) OF THE LONDON LOCAL AUTHORITIES ACT 1991 PRESCRIBING STANDARD CONDITIONS FOR ANNUAL SPECIAL TREATMENT LICENCES.

NOTES:

- (I) Except where the context demands otherwise the singular includes the plural and the masculine includes the feminine.
- (II) Nothing in these rules shall be construed as interfering with (I) the discretion of the licensee or his representative regarding the admission of any person or (II) the need to strictly comply with all relevant statutory requirements.
- (III) These rules are divided into three parts as follows:
 - Part I - General
 - Part II - Rules which apply to all premises.
 - Part III - Rules which apply to larger premises of where there are special circumstances (e.g. complex layouts).
- (IV) In these rules all references to a British Standard (BS) shall be deemed to refer to the current standard.

Disabled People

It is the policy of the Council that there should be access and facilities for disabled people at premises licensed for special treatment. Licensees are therefore encouraged in the strongest possible terms to provide such facilities so as to enable the admission of disabled people. To this end Council officers will be pleased to discuss and advise on the best ways to achieve this.

PART 1

GENERAL

Definitions

1. In these rules, unless the context otherwise requires:

"Approval of the Council" or "Consent of the Council" means the approval or consent of the Council as Licensing Authority in writing.

"Approved", "accepted" or "permitted" means approved, accepted or permitted by the Council in writing.

all "Approved arrangements" means the arrangement of the premises, fitting, installations and other things in connection therewith as approved by the Council.

"Council" means the appropriate licensing authority.

"Escape Lighting" (safety lighting) means lighting, obtained from a source independent of the general supply for the building provided to assist the public and staff to leave the premises without the aid of the normal lighting.

"Establishment for Special Treatment" has the meaning set out in Section 4 of the London Local Authorities Act 1991.

"Fire Authority" means the Chief Officer and Chief Executive of the London Fire and Emergency Planning Authority.

"Licence" means a special treatment licence granted under Section 6 of the London Local Authorities Act 1991.

"Licensee" means the person or corporate body licensed under Section 6 of the London Local Authorities Act 1991.

"Management Lighting" means the combination of the approved escape lighting and that portion of the normal lighting which in the absence of adequate day lighting is intended for use to facilitate easy movement about the premises during the whole time the public are present.

4, "Non-combustible material" means material which is deemed to be non-combustible when tested in accordance with the provisions of the current edition of British Standard 476: Part 4, or such other material or combination of materials as the Council accepts as being non-combustible for the purpose of these rules.

"Normal Lighting" means all lighting, other than escape lighting permanently installed in those parts of the premises to which the public have access. The term includes purely decorative lighting but not lighting installed solely for advertising purposes.

"Officer" means any person authorised in writing by the Council. (This may include officers of the London Fire and Emergency Planning Authority.

"Public" means any person other than a member of staff admitted to the licence premises.

"Premises" means any premises within the Council's area licensed for special treatment and includes all installations, fittings and things in connection therewith.

Dispensation or Modification

2. (A) These rules may be dispensed with or modified by the Council in any special case.
- (B) Where in these rules there is any reference to the consent of the Council being required, such consent may be given on such terms and conditions and subject to such restrictions as may be so specified.
- (C) If the licensee wishes any of the terms of the licence to be varied an application must be made to the Council and if the Council so require the application must be advertised.

PART II

RULES WHICH APPLY TO ALL PREMISES

Type of Business

3. The establishment shall be carried on only for the treatment or business and in the trade name or style specified in the licence and at the address mentioned therein.

Exhibition of Licence

4. The licence or a clear copy shall be conspicuously exhibited at all times to the satisfaction of the Council in the premises, in such a position that it can be easily seen by all persons using the premises. The licence shall be adequately protected against theft, vandalism or defacement.

Responsibility of Licensee

5. (A) The licensee shall take all reasonable precautions for the safety of the public and employees and except with the consent of the Council, shall retain control over all portions of the premises.

(B) No poster, advertisement, photograph, sketch, synopsis or programme shall be displayed by or on behalf of the licensee at the licensed premises or at any other public place except in accordance with the Town and Country Planning (Control of Advertisement) Regulations 1989 or any Order amending or replacing the same.

(C) The premises shall not be used under the terms of the licence unless and until any necessary permission and/or consents have been obtained pursuant to the Town and Country Planning Act 1990, the London Buildings Acts 1930-1939, the Building Act 1984 and the Building Regulations 1985 or any legislation amending or replacing the same.

(D) The licensee shall at once notify the Council in writing of any change in the name or private address of the licensee or in the treatments provided or in the nature of the business carried on at the establishment.

(E) The licensee shall ensure compliance at all times with the relevant provisions of the Health & Safety at Work etc.. Act 1974.

Persons in charge of Licensed Premises

6. (A) The licensee or some responsible person nominated by him in writing for the purpose shall be in charge of, and upon, the licensed premises during the whole time that they are open to the public. Such written nomination shall be continuously available for inspection by any officer authorised in writing by the Council. The person in charge shall not be engaged in any duties which will prevent him from exercising general supervision and he shall be assisted as necessary by suitable adult persons to ensure adequate supervision. The person in charge should be conversant with these rules, a copy of which should be held on the premises..

(B) A notice showing the name of the person in charge of the premises at the time they are open under the licence shall be conspicuously exhibited in a position where it can be easily seen by customers.

Conduct of Premises

7. (A) The licensee shall maintain good order in the premises.

(B) The licensee shall ensure that no part of the premises are used by prostitutes, for soliciting or any other immoral purposes.

(C) The licensee shall ensure that the public are not admitted to any part or parts if the premises other than those which have been approved by the Council.

(D) The licensee or any other person concerned in the conduct or management of the premises shall not seek to obtain custom by means of personal solicitation outside or in the vicinity of the premises.

(E) The licensee shall not do, or permit in the establishment, any act of an indecent or disorderly character and shall take all necessary steps to exclude from the establishment a customer or any other person who has committed such an act in the establishment. The licensee shall not employ or permit or suffer to be in or upon the establishment any person who has been convicted of an offence under the Sexual Offences Acts 1956 to 1985 or the Local Government (Miscellaneous Provisions) Act 1982 as amended by the Greater London Council (General Powers) Act 1986 and shall cause all persons in his employ engaged in the establishment to be decently and properly attired, and he shall not permit the door of any room or place in the establishment for the time being in use for the giving of massage or special treatment to be locked during the period that the client is therein.

(F) The licensee shall ensure that with the exception of those persons receiving treatment in accordance with the conditions of the licence all clients present in any part of the establishment shall be decently and properly attired and separate changing accommodation for males and females shall be provided.

(G) Except with the written consent of the Council, the licensee shall not employ in the conduct of the establishment any person (a) whose licence has been revoked or to whom a licence has been refused on the ground that such person is unsuitable to hold a licence to carry on an establishment for massage or special treatment; or (b) who is unsuitable to be so employed on the ground that misconduct in connection with the employment of such person in an establishment for massage or special treatment had been proved to the satisfaction of the Council; and except with such consent, the licensee shall not allow or permit any such person to be directly or indirectly interested in the business carried on at the establishment.

(H) No poster, photograph, sketch, painting or any form of advertisement or display shall be displayed by or on behalf of the licensee on, outside or within the premises in a position where it is visible to the public if the Council regards it as unsuitable for exhibition to the public. If the licensee is notified in writing that the Council objects under this rule to a poster, photograph, sketch, painting, advertisement or display shall be removed or completely obscured from sight.

Persons who can give Treatment

8. (A) Except as provided by 8 (c) below, treatment shall only be given by qualified persons who have been approved by the Council and in respect of whom two identical full face passport size photographs taken within the 12 months preceding the application for approval have been submitted to the Council.

(B) Any certificate of qualification (or a true reproduction) of such approved persons together with a recent full face photograph shall be displayed in the reception area so that all persons who wish to receive treatment may easily examine them: and

(C) Treatment may also be given by other person provided:

(i) the person giving treatment is under the personal supervision of a person approved by the Council: and

- (II) the Council's consent in writing has first been obtained and is current at the time of treatment.

Restriction on Treatment

9. Unless otherwise expressly permitted by the Council, when treatment is given or is being received to any part of the body other than the neck and head or feet and legs below the knee or hands and arms is not being so given by a fully qualified physiotherapist or other person entered on the register of the appropriate professional organisation whose qualifications have been approved by the Council, the treatment may be given only to the persons of the same sex as the person giving the treatment, and persons of the opposite sex shall not be present.

Moles

10. Moles shall be treated only in accordance with directions given by a registered medical practitioner with reference to each person to whom treatment is given. A record shall be kept by the licensee of every instance of treatment of moles, such record shall include the name and address of the medical practitioner by whom such treatment was prescribed, the names of the persons giving and receiving such treatment and the date of such treatment: such record shall be produced on the demand of an inspector appointed by the Council.

Eye Protection

11. The licensee shall provide suitable and sufficient eye protection to persons receiving suntanning treatment.

Ultra-violet Radiation Equipment

12. The licensee shall ensure that all ultra-violet radiation equipment installed in the licensed establishment is used and operated in accordance with the Health and Safety Executives guidance note GS18 Commercial Ultra-Violet Tanning Equipment.

Identification of Staff

13. All staff engaged in receiving patrons or in giving treatment or in managing the premises shall wear a name badge in a manner approved by the Council. The name shown shall correspond with that shown on any certificate displayed under Condition 8 (b).

Records

14. Records shall be kept at the premises in a form approved by the Council of persons receiving treatment. The record shall include the name of the person receiving treatment, the time of admittance for treatment and the real name of the person giving treatment. In case of staff approved under Condition 8 (c) the entry shall include both the name of the person giving treatment and of the person supervising.

Tariff

15. All licensable treatment provided at the premise shall be clearly listed in a priced tariff. This tariff shall also clearly show the cost of any additional services provided at the premises together with VAT thereon if applicable. A copy of the tariff shall be supplied on request to an authorised officer of the Council.

Display of Tariff

16. There shall be prominently and legibly displayed a comprehensive tariff of charges which shall where necessary be illuminated and be placed in such a position that it can easily and conveniently be read by persons before entering the premises. Where this is impossible, the tariff may with the consent of the Council be displayed in the reception area.

Noise and Vibration

17. The licensee shall ensure that no noise shall emanate from the licensed premises or vibration be transmitted through the structure of the licensed premises which give rise to a nuisance to the occupiers of premises in the vicinity of the licensed premises.

Admission of Council's Officers

18. Officers of the Council, who are furnished with authorities which they will produce on request, shall be admitted immediately at all reasonable times to all parts of the premises.

NOTES

(I) The officers of the Council are authorised to inspect on behalf of the Council. These officers can give written notification to licensees or their responsible representatives of matters noted during inspection which are not in accordance with the approved arrangements for the premises, the conditions of the licence, or which may present a hazard to the public.

(II) Officers of the LFEPA are authorised to inspect premises licensed for special treatment under the provisions of Section 15 (1) (b) of the London Local Authorities Act 1991.

Overcrowding

19. Overcrowding shall not be allowed in any part of the premises.

Change of Use

20. No change of use of any portion of the premises from that approved by the Council's consents has been obtained thereto.

Maintenance

21. The approved arrangements shall be maintained at all times in good order, repair and condition.

Alterations

22. Alterations or additions, whether permanent or temporary, to the approved arrangements including the means of lighting, sanitation or ventilation or to the structure or layout of the premises, shall not be made except with the prior consent of the Council. Provided that this condition shall not require notice to be given to the Council of any work which is necessary for the efficient maintenance of the approved arrangements and which are carried out in accordance with these conditions.

Notice in writing shall be given to the Council of any alteration or addition proposed to be made, and such notice shall be accompanied by full details and, if necessary, by drawings (in duplicate). The work shall not be started until the consent of the Council has been obtained. Notice in writing shall be given to the Council of any intention to carry out work necessitating the use of internal or external scaffolding, cradles or plant. If the Council so require the premises shall be closed to the public until the work has been completed and the scaffolding, cradles and plant have been removed.

NOTE: Any consent under this condition does not relieve the licensee of any necessity to seek a variation in the terms of the licence e.g. changes in the parts of the premises to be licensed and if required by the Council of advertising that application.

Notice of re-opening

23. In the event of any premises being closed for the purpose of effecting alterations, additions, repairs or decorating they shall not be reopened to the public unless and until the consent of the Council shall have been obtained. At least fourteen days notice in writing to the Council shall be given by the licensee of his intention to reopen the premises, and in order that necessary inspections and tests may be made at the premises by the Council's officers, a clear interval of at least 48 hours (not including Sundays and Bank Holidays) shall elapse between the completion of the building and its equipment in accordance with the requirements of the Council and the date of the proposed reopening of the premises.

ENTRANCES, EXITS, GANGWAYS, FASTENINGS AND NOTICES

Maintenance

24. (a) The means of escape provided for all persons on the premises shall be maintained unobstructed, immediately available and clearly identifiable in accordance with the approved arrangements. Except with the consent of the Council, bars, wire guards or the like shall not be fitted to windows, nor shall the windows be likewise obstructed in a manner likely to render them unavailable for the purposes of exit in case of emergency.
- (b) Any mirrors, pictures, notices or advertisements which may be permitted by the Council shall be attached to or hung upon the walls in positions in which they will not be likely to cause obstruction to egress, and shall be fixed flat against the wall or kept clear of the head-line i.e. 2 metres above the floor.
- (c) Advertisement boards or easels shall not be placed in positions in which they are likely to obstruct means of egress or to be overturned. Notice in writing of any proposal to rail off a portion of such premises for the accommodation of such boards or easels shall be given to the Council and the Council's prior consent obtained in the manner prescribed by regulation 21.
- (d) All fire-resisting and smoke stop doors shall be maintained self-closing and shall not be secured open

Maintenance of Exits

25. All exit doors shall be available for egress during the whole time that the public are on the premises..

Door Fastenings

26. (a) Exit doors and gates shall not be secured closed while the public are on the premises by means of any fastenings other than panic bolts.
- (b) Locking bars, hasps, staples, screw eyes and other fastenings not approved by the Council shall not be fitted on exit doors.

NOTE: In smaller premises, the Council may agree to the provision of simple fastenings.

Removable Fastenings

27. Any removable fastenings permitted by the Council for securing exit doors when the public are not on the premises shall be removed before the public are admitted to the premises and shall not be replaced while the public are on the premises. If a keyboard is required by the Council, it shall be provided in an approved position and before the admission of the public the removable fastenings shall be hung on such board, each in an allotted position, and shall remain on the board during the whole time the public are on the premises.

Non-slippery Surfaces

28. All gangways and exitways and the treads of steps and stairways shall be maintained with non-slippery and even surfaces.

Edges of Steps

29. The front edge of the tread of steps and stairways shall be made conspicuous, if so required by the Council.

Floor Coverings

30. All floor coverings shall be so secured and maintained that they will not be likely to ruck, or to be in any way a source of danger. Any mats shall be fitted into matwells so as to be flush with the surface of the floor. Each treatment room shall be provided with suitable floor coverings which shall be maintained in a clean condition.

Curtains, Decorations etc.

31. (a) Any curtains which may be permitted by the Council to be hung over doorways, or in or across corridors or gangways, shall be of inherently non-flammable or durably flameproof material, shall not conceal notices and shall be hung so that they can be readily drawn aside and so as not to touch the floor. Any other hangings, curtains or decorations which may be permitted by the Council shall be non-combustible, inherently non flammable or durably flameproof material, or where specified by the Council of material rendered non flammable to the Council's satisfaction.
- (b) Temporary decorations shall not be used except with the consent of the Council.
- (c) Decorations, curtains and hangings shall be flameproof to the satisfaction of the Council. Application for consent shall be made to the Council in writing together with details including documentary evidence as to the fire proof qualities of the materials to the relevant British Standard and accompanied by full details including adequate samples of the materials proposed to be used and, in the case of temporary decorations, a statement as to the period for which it is desired to retain decorations.

Fire Appliances

32. (a) Fire appliances and equipment approved by the Council shall be efficiently maintained in satisfactory working order and kept available for instant use.
- (b) Portable fire appliances shall be examined at least once a year and periodically tested in accordance with the current British Standard by a competent person and the date of such test shall be clearly marked on the appropriate extinguishers or on stout tabs securely attached to them. Extinguishers which incorporate an anti freeze agent shall be examined and re-charged in compliance with manufacturer's instructions.
- (c) Where provided hydraulic hose reels shall be tested once a year to check that they are in working order and produce a satisfactory jet of water, and the test shall be recorded in a log book.
- (d) All testing of fire appliances and equipment shall be at the expense of the licensee.

Fire Warning Arrangements

33. (a) Where a fire alarm system has been installed and approved by the Council it shall be efficiently maintained in satisfactory working order. The system shall be maintained and serviced in accordance with BS 5839 and tested regularly in accordance with conditions imposed by the Council. All checks, tests and defects shall be recorded in a log book.

When a fire alarm system becomes defective the licensee shall notify the Council and take immediate steps to rectify the fault to the satisfaction of the Council.

- (b) All testing of automatic/manual fire alarm systems shall be at the expense of the licensee.

Outbreak of Fire

34. The Fire Brigade shall be called to any outbreak of fire, however slight. Suitable notices shall be displayed indicating how the Brigade can be summoned.

Sanitation

- 35 The licensee shall ensure that adequate sanitary accommodation is available in the premises for the use of both staff and public and in particular shall:
- (a) Maintain each sanitary convenience in clean and efficient order.
- (b) Ensure that any room which contains a sanitary convenience is suitable and sufficiently illuminated and ventilated and is kept clean.
- (c) Ensure that in the sanitary accommodation provided there are installed and maintained suitable and sufficient wash-hand basins and that each basin is provided with an adequate supply of hot and cold water or of hot water at a suitable controlled temperature, together with an adequate supply of soap and suitable hand drying facilities.
- (d) Ensure that the premises are so constructed with the adequate provision of efficient drains, suitable wall, floor and ceiling finishes, etc so that satisfactory sanitation can be maintained.
- (e) Where appropriate the sanitary accommodation shall be adequately indicated.

Sanitary Conditions of Premises

36. All parts of the premises and any yard of such premises shall be kept in a clean condition to the satisfaction of the Council.

Treatment Room

37. Each treatment room shall:
- (a) be maintained in a clean and structurally sound condition
 - (b) Be adequately illuminated and ventilated
 - (c) Be provided with suitable wash-hand basin or basins with a suitable supply of hot and cold water, together with soap, a nailbrush and either a supply of disposable towels or a clean towel at all times.
 - (d) Suitable and sufficient means for heating to a reasonable room temperature, appropriate for the treatment provided, shall be maintained.
 - (e) Where more than one person is being treated in a room, it shall be provided with suitable screening to maintain privacy.

Cleanliness

38. Proper means to the satisfaction of the Council shall be provided for securing the cleanliness of all instruments, towels, materials and equipment used in the establishment and for their safe disposal.

Refuse Storage

39. A sufficient number of suitable receptacles with properly fitting covers shall be provided to the satisfaction of the Council for the purpose of receiving rubbish, dust and refuse from the premises; and all accumulation or collections of such rubbish, dust and refuse, unless immediately removed from the premises or destroyed; shall be placed in such receptacles and kept there until so removed or destroyed; provided that hot ashes, cinders or any other substance which, when in contact with flammable material, are likely to cause smoke or fire shall not be placed in the same receptacle as flammable rubbish or refuse.

Such rubbish, dust and refuse shall be removed regularly from the premises.

The receptacles shall be maintained in a clean and wholesome condition to the satisfaction of the Council and shall be kept in positions approved by the Council

Lighting

40. The owner, occupier or any other person concerned in the conduct or management of the premises licensed for special treatment shall ensure that adequate lighting is maintained to the satisfaction of the Council in all parts of the premises to which public and staff have access and is in operation continuously during the whole time the premises are open to the public.

41. The general lighting shall be maintained alight and the lighting to "EXIT" or "WAY OUT" notices shall not be in any circumstances be extinguished or dimmed while clients are on the premises, provided that so long as there is sufficient daylight in any part of the premises artificial light need not be used in that part.

Electrical Installation

42. The electrical installation for the premises and any equipment used therein shall be maintained in a safe working condition, as prescribed by the Electricity at Work Regulations 1989, and the current edition of the Regulations for electrical installations issued by the Institute of Electrical Engineers.

Electrical Certificates

43. Unless the Council decide otherwise an inspection certificate, as prescribed in the current edition of the Regulations for Electrical Installations issued by the Institute of Electrical Engineers, for the premises licensed for special treatment and any equipment used therein shall be submitted to the Council at least annually or such other time as specified on the certificate. The certificate shall be signed by a qualified engineer.

NOTE: Certificates submitted under this regulation are retained by the Council.

The Council normally requires that any such certificates shall be signed by a Corporate Member of the Institute of Electrical Engineers, or by a contractor currently enrolled with the National Inspection Council for Electrical Installation Contracting, or by a suitable qualified representative of a Supply Authority or, with the prior approval of the Council, other persons deemed competent.

Lampholders

44. All generally accessible lampholders shall be kept fitted with lamps.

Heating

45. All parts of the premises regularly occupied by public or employees shall be heated to the satisfaction of the Council.

Portable Heating Appliances

46. Portable heating appliances shall not be used at the premises except with the prior consent of the Council.

Gas Cylinders

47. Appliances utilising cylinders or containers of gas under pressure (apart from CO₂ cylinders and hand held aerosols) shall not be used on the premises except with the prior consent of the Council and in accordance with such conditions as the Council may consider necessary.

NOTE: The use of liquid petroleum gas in cylinders is unlikely to be approved.

Guards

48. Any open fireplace and all space heating apparatus of which the surface temperature is liable to exceed 66 degrees Celsius and such other apparatus as the Council may determine, shall be suitable guarded. The guards shall be so constructed and arranged as to enable the apparatus to be cleaned and adjusted.

Gas Installations

49. The gas installation shall comply with the Gas Safety Regulations 1972 as amended by the Gas Safety (Installation and Use) Regulations 1984.

Gas Fired Heating Appliances

50. All piping of the consumer gas installation shall be of rigid hard metal and shall be securely fixed away from electrical wiring and apparatus and shall, where required by the Council be efficiently protected against corrosion.

NOTE:

- (I) Any necessary flexible piping shall be of the reinforced type to resist crushing and withstand the maximum internal pressure to which it may be subjected.
- (II) Attention is drawn to the British Standard Code of Practice 331 Part 3 regarding the installation of gas pipes.
- (III) Gas consuming devices shall be installed to the Council's satisfaction so as to minimise the risk of leakage.

Gas Meter and Electrical Intake Enclosures

51. Any gas meter or electricity meter enclosure provided shall be used exclusively for the accommodation of the meter and its connections and the area around the equipment, whether enclosed or not shall be kept clear and unobstructed.

Ventilation

52. The licensee shall ensure that the premises are adequately ventilated to all areas to which the staff and clients have access. Any mechanical ventilation system shall be maintained in correct working order and shall comply with British Standard 5720: 1979. The system shall be capable of full operation during the whole of the time the public are on the premises.

NOTE: Care should be taken to ensure that neither noise nor vibration arising from the running of the equipment will cause annoyance or discomfort.

PART III

CONDITIONS APPLYING ONLY WHERE THE COUNCIL SO PRESCRIBES

Escape Lighting

53. (a) Two independent systems of lighting shall be provided to the satisfaction of the Council. The degree of illumination from each system shall be sufficient for illumination of the exit notices (if these are not of the self-luminous type) and to enable the public to see Their way out of the premises at any time.

In all portions of the premises to which the public have access, good normal lighting shall be provided during the whole time that the public are on the premises.

- (b) Where permitted by the Council a non-maintained system of escape lighting may be used (i.e. a system in which the lights are energised only when the normal lighting fails).

NOTE:

The licensee may, with the consent of the Council, provide such additional lighting for decorative or other purposes as they may think fit.

Second Batteries

54. In relation to any storage battery which may be accepted by the Council in connection with escape lighting.

- (a) It shall be fully charged before the first admission of the public on any day:

- (b) The approved "load" connected to the battery shall not be altered unless the consent of the Council is previously obtained:

- (c) A diagram of the connection of the battery and the accepted circuits connected there to shall be exhibited in the battery control room.

- (d) The battery shall be under the regular maintenance of a firm of battery manufacturers or, with the approval of the Council, other persons deemed competent, who shall arrange for a thorough examination at least once in every six months, when the battery shall be discharged by taking its full load for one half its rated discharge period or for one hour (whichever is the less). In addition, any automatic switching devices shall be frequently tested.

- (e) At least once in every six months a properly certified report as to the condition of the battery, including details of the examination and where appropriate, battery tests shall be submitted to the Council..

NOTE:

The battery voltage (measured at the battery terminals with the battery connected to its load) at the end of the discharge test should be stated in the report. Where self-contained battery powered escape lighting units are installed, the certificate shall state that each unit has been energised by its battery for the requisite period.

- 30 (f) In the event of the failure of the normal system of lighting, (I) where the escape lighting has a 1 hour capacity the public required to leave the building within a maximum period of minutes and (II) where the escape lighting has a 3 hour capacity the public shall be required to leave the building within a maximum period of 1 hour and shall not be re-admitted until the lighting from the system has been fully restored and the battery fully recharged.

Diagram of Wiring

55. Where required by the Council a diagram and/or schedule indicating clearly the arrangements of the circuits and sub circuits, the position of the distribution boards and sizes of the cables shall be provided and kept in an accessible position on the premises.

Installation for Unlicensed Portion of Premises

56. In cases in which the premises form part of larger premises, the electrical services for such part shall not be used for any purpose in connection with the remaining parts of the premises, except with the consent of the Council and in accordance with any conditions of such consent.

Appendix Two

LONDON BOROUGH OF TOWER HAMLETS

SPECIAL TREATMENT LICENSING - PROCEDURES

RULES GOVERNING APPLICATION FOR SPECIAL TREATMENT LICENCES

Interpretation

1. In these Rules:-

"Act" means Part II of the London Local Authorities Act 1991

"Applicant" means an applicant for or the holder of a licence as appropriate.

"Licence" means any special treatment licence which the Council can grant under the Act. This includes any associated consent or permission.

"Licensee" means an applicant for or the holder of a licence as appropriate.

"Objector" means any person who is objecting to an application specified in rule 7 and who has complied with its terms.

"Occupier" means the place for which a licence is sought or for which a licence is in force.

"Premises" means the place for which a licence is sought or for which a licence is in force.

- 14 "Revocation" means a proposal to revoke the licence under Sections 9 and of the Act.

“Council” means the London Borough of Tower Hamlets.

Plans and Specifications

2. An applicant shall submit such plans and specifications of the premises concerned as may be required by the Council within two months of being advised of the Council's requirements unless an extension of time is granted by the Environmental Health Department.

NOTE: When the licence application forms are submitting to the Council, the Environmental Health Department will arrange for a survey to determine the suitability of the premises concerned with a view to ensuring public safety. Four copies of plans and specifications will subsequently have to be submitted by the applicant for formal approval and record purposes.

Application Forms

3. An application for a licence shall be made on the form provided by the Council and if required shall be advertised in accordance with Nos 4 and 5 of these Rules. If an application has been required to be advertised has not been determined within twelve months of its submission to the Council it shall be readvertised in accordance with rules 4 and 5 unless an extension of time is granted by the Council. The form of application shall be signed by the applicant, or a solicitor or other duly authorised agent acting on behalf of the applicant.

Exhibition of a Notice at the Premises

4. On the date on which the application is made the applicant for a new licence shall arrange for a notice or, (if the premises are large or front more than one street), notices of the application to be put up at the premises using the form provided by the Council. The notice(s) must be put up and kept exhibited for not less than 28 days on a part of the premises where it can be easily seen and read by persons in the street or any adjoining public place. With the consent of the Council, the notice(s) may, if necessary, be exhibited near the premises.

The 28 days shall start on the date the application is delivered to the Council or, if posted, on the date shown on the postmark of the envelope addressed to the Council and the notice shall bear this date.

If this rule is not strictly complied with, the Council will require the notice to be re-dated and kept exhibited at the premises for 28 days from this date.

Newspaper Advertisements

5. (a) Within 7 days of the date on which the application is made for a new licence, notice of the application in the form required by the Council shall be published (at the expense of the applicant) in a local newspaper which circulates in the locality in which the premises are situated and which is on sale at local newsagents.

NOTE: A London wide newspaper such as the "The Standard" is NOT regarded as a local newspaper for the purposes of this rule.

- (b) Within 14 days of the date on which the application was made the applicant shall send one complete copy of the newspaper containing the advertisement to the Council.

- (c) In the event of either or both of the time limits specified in (a) and (b) above not being complied with the last day for lodging objection to the application shall be extended to 21 days from the date of the newspaper advertisement or to the date by which the complete copy of the newspaper has been received by the Council whichever is the later.

This rule shall not apply to an application for a transfer or renewal of a licence unless the Council specifically so requires.

Modification or Waiver of Conditions of Licence or Extension of Licensed Area

6. A licensee applying (whether or not at the same time as an applicant for transfer or renewal) for the modification or waiver of any of the terms, conditions or restrictions of a licence or for an amendment of a licence relating to an extension of a licensed area shall comply, where appropriate, with Nos 2, 4 and 5 of these rules as required by the Council.

Objections

7. A person who wishes to object to:
- I. the grant, transfer or renewal of the licence: or
 - II the modification or waiver of a licence conditions: or
 - III amendment of the licence where this would extend the licensed area
- shall within the time specified in the notice, put up at the premises or contained in the newspaper advertisement, relating to the application write to the Head of Environmental Health (Commercial) giving in detail the

reasons for objection. The Head of Environmental Health (Commercial) shall forward to the applicant a copy of every valid written objection.

8. A late objection will only be accepted by the Council in the most exceptional circumstances.
9. The Council will not accept an objection where it considers that the grounds of objection contains matters which it cannot take into account.
10. An opposed application shall be decided at a hearing where evidence is given orally and in public unless the Policy and Strategy Committee or the Licensing Sub-Committee decide otherwise.
11. At any public oral hearing in of an application, an objector shall not be allowed to raise any matter not referred to in the written objection.
12. At any public oral hearing in of an application the applicant and the objector shall attend in person or, if the application or objection is made by a body corporate, business firm, society, associated or other group, a duly authorised representative shall be present.
13. If any person who has written to the Head of Environmental Health (Commercial) objecting to the granting of a licence fails to attend the public oral hearing, the licensing Sub-Committee will hear and consider any evidence and arguments put forward by or on behalf of the applicant in relation to the written objection received, the Sub-Committee will take into account in considering the importance to be attached to the objection that the objector was not available to be questioned about his statements.

Procedure At And After Oral Hearing In Public

14. A report will be put before the Sub-Committee, prepared by the relevant officer of the Council, outlining important aspects of the application. In addition the Applicant will provide a detailed plan of the premises and , where appropriate, an Ordnance survey sheet indicating other premises within a suitable radius which are licensed whether for special treatments or for public entertainment or as night cafes.
15. At the start of the Hearing the Chairman will introduce himself and the other members of the Sub-Committee.
16. He will then invite the relevant officer of the Council to introduce the report. This officer will outline impartially the matter before the Sub-Committee (eg the application, revocation proposed etc) give any relevant background information and call any necessary officer to give factual information (eg as to the technical arrangements of the premises). These officers can be cross-examined by any of the parties present or questioned by members of the

Sub-Committee on matters relating to their professional expertise and are subject to re-examination by the relevant officer of the Council.

NOTE: See Rule 17(v) for an explanation of these terms.

17. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing, which will have been prepared in advance by the appropriate officer and he will then outline the procedure that will be followed for the remainder of the hearing.

(I) The objectors present their cases before the applicant presents his.

N.B In appropriate cases the Sub-Committee may during or at the end of the objectors case wish to establish whether the objectors are opposed to the application in its entirety or, for example are objecting to the lateness of the hours sought and not to the grant of the licence itself.

(II) Subject to Rule 18 below, when all objectors have been heard, the applicant may present his case.

(III) Each party (or his representative) is entitled to address the Sub-Committee as of right on only one occasion - either before calling his evidence or immediately after he and/or his witnesses have completed their evidence.

(IV) Each person giving evidence may be cross-examined by the opposing party or parties and by members of the Sub-Committee.

NOTE 1 Where the applicant or objector appears without representation and wishes to address the Sub-Committee the Chairman should ask him whether he is prepared to submit to cross examination. (Less importance will be attached to a statement that is not subjected to cross examination).

NOTE 2 Objectors to an application may not question each other but an objector may question his or her witness(es).

(V) When a person is called to give evidence:-

(a) He is first asked to state his full name and address:

(b) He is questioned by the person calling him (Examination in Chief).

(c) He may be questioned by the other party or parties or their representative (cross - examination).

(d) Throughout the presentation of the respective cases for the Objector and the Applicant questions may not be put by Members of the Sub-Committee. Such questions will normally be put immediately following cross-examination. (Following the questions by Members of the Sub-Committee they may have to consider whether a further opportunity for cross-examination should be afforded to the other party or parties on "new" evidence introduced as a result of the replied to Member' questions).

(e) He may be questioned further by the person who called him. These questions must be limited to matters which have already arisen in previous examination or Members' question. (Re-examination). No new matters may be raised at this stage.

(IV) Unless the Sub-Committee rules otherwise, or one of the parties objects, all witnesses may be present in the Licensing room throughout the hearing. Once they have given evidence they shall remain in the room until either the hearing is closed or they are released by the Chairman.

18. The Councillor for the Ward in which the premises of either the applicant or the objector(s) are situated may address the Sub-Committee or may submit written representations in respect of the application regardless of whether or not he/she is an objector or is being called by any party.

NOTE: (I) Before a Ward Councillor addresses the Sub-Committee he must first make a declaration that he has not previously discussed the application with the Members of the Sub-Committee and will take no part in the determination of the application.

(II) If representation is given by way of written submission the Chairman will indicate that the Sub-Committee will take into account the fact that the submission of the Ward Councillor cannot be tested by cross-examination.

Documents

19. Where one of the parties wishes to submit a document at the hearing the following procedure should be followed:-

(a) The Chairman shall establish whether the opposing party or parties (or their representatives) have already seen the document and whether they have any objection to its submission.

(b) If the other parties have not previously seen the document the Chairman will request that it be first passed to them (or to their

representative) so they can decide whether they object to it being submitted to the Sub-Committee and if so the grounds of their objection.

N.B For this purpose it may be necessary to allow time for study of the document.

(c) If there is an objection to the submission of the document both parties may give their reasons for or against the proposed submission to the Sub-Committee. The Legal Advisor to the Sub-Committee may also give advice before the Sub-Committee decide whether to allow the document to be submitted.

N.B. In some cases it may be necessary for them to see the document before making a decision.

20. If there has been no objection to the submission of a document or if the Sub-Committee has ruled that it may be submitted, the document will normally be read aloud by the party submitting it or by his representative. If the submission is a letter or written statement by someone who is not present and its submission has been opposed by one of the parties, the Chairman, (if the Sub-Committee have ruled that it should be admitted) will indicate that the weight of evidence (importance) account the fact that the signatory of the letter or the maker of the statement is not present to be cross-examined.

NOTE: At least 6 copies should be provided of any document which is to be submitted to the Sub-Committee.

Decision

21. At the end of the hearing the Chairman will announce that the hearing is adjourned to enable the Sub-Committee to deliberate in private and will return as soon as possible to announce their decision. The Sub-Committee will normally be accompanied by the relevant officers of the Council but the decision shall be arrived at by Members of the Sub-Committee only. Sometimes the Sub-Committee will go to a private room or they may ask the parties concerned and the public to leave.
22. The Sub-Committee may decide to grant the application in whole or in part, to refuse the application, or to make a revocation and may attach any additional conditions, if granting a licence, they consider appropriate.

Notification of Decision

23. The Chairman will normally announce the Sub-Committee's decision at the end of the hearing. This decision will then be communicated in writing to the parties as soon as possible after the hearing.

Waiver of Rules

24. In any particular case, any of these rules may be waived, altered or modified by the Committee, Sub-Committee or their Chairman or in the case of Rules 2, 3, 4, 5, 6, 7, 8 and 9 by a duly authorised officer of the Council.

APPENDIX 5

This page is intentionally left blank

From: Lekan Olomo
Sent: 28 March 2018 11:46
To: 'Nando Messias'
Subject: RE: Healthy Paradise Ltd / Nagpal House, E1 7RG - Objection
Attachments: GunthorpeStreet001.18- Objection Acknowledgement (Dr L Messias).doc


Dear Dr L Messias


Thank you for your email, I duly acknowledge receipt and your comments are duly noted.

Please see attached letter for the response to your objection.

Please note a copy of the attached letter has been sent through the post to you.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets | John Onslow House, 1 Ewart Place, London E3 5EQ. 

From: Nando Messias [mailto:
Sent: 27 March 2018 15:39
To: Lekan Olomo
Subject: Healthy Paradise Ltd / Nagpal House, E1 7RG - Objection
Importance: High

Dear Lekan,

I register my strong objection to the application for Special Treatment Licence for the company Healthy Paradise Ltd proposing to trade at Nagpal House, 1 Gunthorpe Street, London E1 7RG.

- I) There is a likelihood of nuisance being caused by reason of the conduct of management as this address has housed recently a brothel and remains under the ownership of the same freeholder.
- II) The premises have been improperly conducted under the Relax Studio and same freeholder.
- III) There is a likelihood of nuisance being caused by the situation of the premises as such businesses target footfall and attempt to Gunthorpe Street, a residential street.
- IV) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment are secretive about their identity and location using a Director's mailbox service to hide behind.
- V) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment could be reasonably regarded as not being fit and proper persons to hold such a licence as there is no evidence of experience in massage or any other business of this person.
- VI) The fire escape is often cluttered with rubbish or blocked and hence proper precautions against fire on the premises are not being taken.

Regards,

Dr L Messias


This page is intentionally left blank

Dr L Messias

Date: 28th March 2018

PLACE Directorate

Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel
Fax
Enquiries
Email

www.towerhamlets.gov.uk

Dear Dr Messias

London Local Authorities Act 1991
New Premises Licence Application
Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,

Lekan Olomo
Health and Safety Officer
Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank

APPENDIX 6

This page is intentionally left blank

Appendix 6

From: Lekan Olomo
Sent: 28 March 2018 11:49
To: 'Craig Hutchinson'
Subject: RE: Objection to Healthy Paradise Ltd
Attachments: GunthorpeStreet001.18- Objection Acknowledgement (Craig Hutchinson).doc


Dear Mr Craig Hutchinson


Thank you for your email, I duly acknowledge receipt and your comments are duly noted.

Please see attached letter for the response to your objection.

Please note a copy of the attached letter has been sent through the post to you.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets| John Onslow House, 1 Ewart Place, London E3 5EQ. 

From: Craig Hutchinson [mailto:
Sent: 28 March 2018 09:40
To: Lekan Olomo
Subject: Objection to Healthy Paradise Ltd

Dear Lekan

I write to register my strong objection to the application for Special Treatment Licence for the company Healthy Paradise Ltd proposing to trade at Nagpal House, 1 Gunthorpe Street, London E1 7RG.

The content provided in the application is poorly presented and the Identity of the applicant is without any transparency.

Tower Hamlets acknowledges that over the past twenty-four months, the premises have been improperly conducted under the company name 'Relax Studio' and freeholder.

Given the conduct of management as this address has recently housed a brothel and continues to remain under the ownership of the same freeholder, there is a likelihood that Healthy Paradise will cause an on-going nuisance to the residents of St George's Residence.

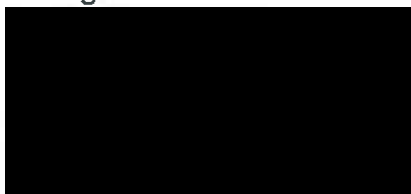
The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment do not possess legitimate qualifications and are thus not fit to hold such a licence. There is no evidence of experience in massage or any other business of the persons named.

With thanks,

Craig Hutchinson


This page is intentionally left blank

Craig Hutchinson



Date: 28th March 2018

PLACE Directorate

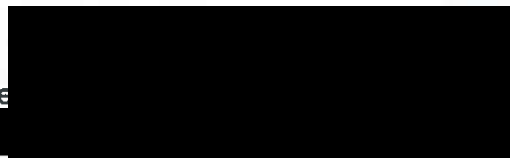
Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel
Fax
Enquiries
Email:



www.towerhamlets.gov.uk

Dear Mr Hutchinson

London Local Authorities Act 1991

New Premises Licence Application

Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,



Lekan Olomo

Health and Safety Officer

Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank

APPENDIX 7

This page is intentionally left blank

Natalie Thompson

From: Lekan Olomo
Sent: 28 March 2018 11:50
To: [REDACTED]
Subject: RE: Special Treatment Licence - Healthy Paradise Ltd
Attachments: GunthorpeStreet001.18- Objection Acknowledgement (Diana Hughes).doc

Dear Diana Hughes

Thank you for your email, I duly acknowledge receipt and your comments are duly noted.

Please see attached letter for the response to your objection.

Please note a copy of the attached letter has been sent through the post to you.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets | John Onslow House, 1 Ewart Place, London E3 5EQ. [REDACTED]
[REDACTED]

From: RobertandDiana Hughes [mailto:[REDACTED]]
Sent: 28 March 2018 09:54
To: Lekan Olomo
Subject: Special Treatment Licence - Healthy Paradise Ltd

Dear Lekan Olomo,

I am writing in regard to the application for a Special Treatment Licence by Healthy Paradise Ltd to trade at Nagpal House, Gunthorpe Street, London E1 7RG and to register my strong objection to the application on the following grounds:

1. A brothel was closed down recently in the same building for breach of licence and the building is owned by the same freeholder, which questions the suitability of the freeholder to manage the terms of the tenancy agreement.
2. Healthy Paradise Ltd is secretive in its identity and the persons involved in the Company have not openly shown due experience in the business proposed and therefore can be deemed to lack proper management control in terms of the proposed business.
3. Gunthorpe Street is a residential road and not suited to increased footfall of customers to this business or any other. It can be argued that the location which is away from retail sites is unsuited for business that depends in part on exposure to the general public.
4. The persons identified by Healthy Paradise Ltd as employees lack the required experience in the type of business proposed and can therefore be considered unsuitable.
5. Due to the congested nature of the premises there are doubts about storage and waste disposal with a potential fire hazard if not properly management.

Kind regards,

Diana Hughes

This page is intentionally left blank

Diana Hughes

Date: 28th March 2018

PLACE Directorate

Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel
Fax
Enquir
Email:

www.towerhamlets.gov.uk

Dear Diana Hughes

London Local Authorities Act 1991

New Premises Licence Application

Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,

Lekan Olomo

Health and Safety Officer

Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank

APPENDIX 8

This page is intentionally left blank

From: Lekan Olomo
Sent: 23 March 2018 16:19
To: 'Daron Pike'
Subject: RE: Healthy Paradise Ltd / Nagpal House, E1 7RG - Objection
Attachments: GunthorpeStreet001.18- Objection Acknowledgement.doc

Dear Daron

Thank you for your email, your comments are duly noted.

Please see attached letter for the response to your objection.

Please note a copy of the attached letter has been sent through the post to you.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets| John Onslow House, 1 Ewart Place, London E3 5EQ. 

From: Daron Pike ([mailto:!\[\]\(17413706fd4997a1a4bdf85c6864eee1_img.jpg\)](#))
Sent: 23 March 2018 15:01
To: Lekan Olomo
Subject: Healthy Paradise Ltd / Nagpal House, E1 7RG - Objection

Dear Lekan,

I register my strong objection to the application for Special Treatment Licence for the newly formed company Healthy Paradise Ltd proposing to trade at Nagpal House, 1 Gunthorpe Street, London E1 7RG.

- I) There is a likelihood of nuisance being caused by reason of the conduct of management as this address has housed recently a brothel and remains under the ownership of the same freeholder, a company owned by Councillor Bobby Nagpal.
- II) The premises have been improperly conducted under the Relax Studio occupancy and same freeholder.
- III) There is a likelihood of nuisance being caused by the situation of the premises as such businesses target footfall and attempt to Gunthorpe Street, a residential street.
- IV) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment are secretive about their identity and location using a Director's mailbox service to hide behind.
- V) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment have submitted an ill considered application nominating two therapists without necessary qualification and hence showing little understanding of the business and its lawful requirements.
- VI) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment have no experience in running such business and therefore are likely to cause breaches if awarded a licence.
- VII) The fire escape is often cluttered with rubbish or blocked and hence proper precautions against fire on the premises are not being taken.
- VIII) There is inadequate provision for storage of specialist waste and removal of specialist waste given the intimate nature of the proposed treatments.

Regards,

This page is intentionally left blank

Daron Pike

Date: 23rd March 2018

PLACE Directorate

Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel
Fax
Enquir
Email:

www.towerhamlets.gov.uk

Dear Mr Pike,

London Local Authorities Act 1991
New Premises Licence Application
Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,

Lekan Olomo
Health and Safety Officer
Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank

APPENDIX 9

This page is intentionally left blank

From: Lekan Olomo
Sent: 05 April 2018 13:22
To: 'Zeta Azevedo'
Subject: Re: 2018.04.05 - Special Treatment Licence - Healthy Paradise Ltd - Objection
Attachments: GunthorpeStreet001.18- Objection Acknowledgement (Zeta Azevedo).doc

Dear Zeta Azevedo

Thank you for your email, I duly acknowledge receipt and your comments are duly noted.

Please see attached letter for the response to your objection.

If you required a hard copy of this letter posted out to you, then kindly provide your flat number.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets | John Onslow House, 1 Ewart Place, London E3 5EQ. [REDACTED]

From: Lekan Olomo
Sent: 03 April 2018 11:54
To: 'Zeta Azevedo'
Subject: RE: Objection

Dear Zeta

Thank you for your email, I duly acknowledge receipt.

Provide your flat number so that I can respond fully to your objection.

Kind regards

Lekan Olomo | Health and Safety Officer| IOSH Tech| Licensing & Safety Team| Environmental Health and Trading Standards| London Borough of Tower Hamlets | John Onslow House, 1 Ewart Place, London E3 5EQ. [REDACTED]

From: Zeta Azevedo [mailto:[REDACTED]]
Sent: 27 March 2018 10:01
To: Lekan Olomo
Subject: Objection

I register my strong objection to the application for Special Treatment Licence for the company Healthy Paradise Ltd proposing to trade at Nagpal House, 1 Gunthorpe Street, London E1 7RG.

- I) There is a likelihood of nuisance being caused by reason of the conduct of management as this address has housed recently a brothel and remains under the ownership of the same freeholder.
- II) The premises have been improperly conducted under the Relax Studio and same freeholder.
- III) There is a likelihood of nuisance being caused by the situation of the premises as such businesses target footfall and attempt to Gunthorpe Street, a residential street.

IV) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment are secretive about their identity and location using a Director's mailbox service to hide behind.

V) The persons concerned or intended to be concerned in the conduct or management of the premises used for special treatment could be reasonably regarded as not being fit and proper persons to hold such a licence as there is no evidence of experience in massage or any other business of this person.

VI) The fire escape is often cluttered with rubbish or blocked and hence proper precautions against fire on the premises are not being taken.

Regards,



Zeta Azevedo



Date: 5th March 2018

PLACE Directorate

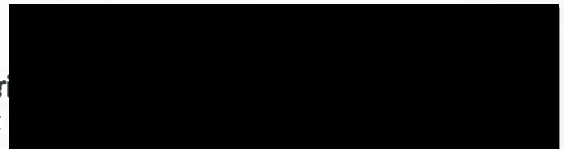
Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel
Fax
Enquir
Email:



www.towerhamlets.gov.uk

Dear Zeta Azevedo

London Local Authorities Act 1991

New Premises Licence Application

Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,



Lekan Olomo

Health and Safety Officer

Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank

Zeta Azevedo

Date: 5th April 2018

PLACE Directorate

Public Realm

Environmental Health and Trading Standards

Head of Service: David Tolley

John Onslow House
1 Ewart Place
London
E3 5EQ

Tel: [REDACTED]
Fax: [REDACTED]
Enquiries: [REDACTED]
Email: [REDACTED]

www.towerhamlets.gov.uk

Dear Zeta Azevedo

London Local Authorities Act 1991

New Premises Licence Application

Re: Health and Beauty Centre, 1 Gunthorpe Street London E1 7RG

I am writing to advise you that I acknowledge your objection to the above application.

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 of the date, time and venue of the public hearing and invited to attend the hearing.

If you wish to discuss any of these matters or require clarification on any points, do not hesitate to contact me.

Yours sincerely,

[REDACTED]
Lekan Olomo

Health and Safety Officer

Environmental Health and Trading Standard - Health and Safety Team

This page is intentionally left blank